



Narromine

SHIRE

ANNUAL REPORT

2016/2017



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Mayoral Welcome



It is with a great deal of pleasure that I bring to our community my report for the year ending June 30th 2017. What an exciting year it has been.

Our proactive and very motivated group of Councillors have made much progress in taking our shire forward in so many ways. We are a very transparent Council focused on financial integrity, development and community engagement. Our Community Strategic Plan was developed around the ideas brought forward by our community and reflects the wishes of those who participated. This was the most intensive consultation exercise ever conducted by Council.

The death of Councillor Peter Drew on Tuesday 13th June cast a pall across our community and his presence will be sincerely missed. Peter was a friend, a confidant and a most respected Councillor. We welcome Councillor Trudy Everingham who was elected to Council on 23 August 2017.

Our General Manager, Jane Redden, has brought with her a most impressive academic background. She has the senior executive experience that is invaluable to the staff she leads and is an inspiration to all. With her credentials and reputation she has also been able to employ some excellent senior staff. Jane's focus is to continue to improve efficiencies within the Council.

Jane has spent much time, with the assistance of the Department of Premier and Cabinet, working towards the development of the social plan that has been missing from Council priorities. This will see a superior level of social welfare services being delivered to the Shire. It is intended to identify the services offered, eliminate the overlap and ensure that those who need help get the right help in an effective manner. There are a number of other initiatives that will come to light in the future.

The Economic Development Group is now a committee of Council. Cr Mark Munro chairs this group of dedicated volunteers who are committed to ensuring the best economic outcomes for the Shire and their contribution is invaluable. Those who led this initiative in its formative stages deserve our thanks.

Council has pushed ahead with the Flood Levee proposal and has now moved to the feasibility study stage. This will allow the Shire, after extensive community consultation, to develop a plan to ensure the safety of both residents and property in the unlikely event of a flood. In suggesting that this is unlikely, we are continually reminded that with the impending variability of climate we can expect longer dry periods and also bigger floods. The town, and Shire, deserve the opportunity to not be held back by the lack of this surety. We will continue to ensure the best outcome with the least disruption in resolving this very important issue.

Our sporting facilities have also been recognised and Trangie's Alan Burns Oval has, with the sporting community working in harmony, been given a \$700,000 grant that will give life to a sporting complex that will last for generations and be a source of real pride. The Narromine sports complex has also been brought into the 21st century with a makeover and an entry system allowing 24/7 use.

In conclusion, I wish to thank GM Jane Redden and her senior staff for their professionalism and dedication. I also wish to acknowledge the enormous effort that we have seen from the outdoor staff during this period. Our community members have also played a vital role with their input and the voluntary organisations and service groups are much appreciated for their service to our communities. I also wish to sincerely thank my fellow Councillors for their dedication and focus on taking our shire forward.

The future of our Shire is incredibly exciting. The job of Council is to ensure the most beneficial outcome for our residents. The opportunities are presenting themselves, the green shoots of development are beginning to show and the Inland Rail will bring once in a lifetime opportunities for many local businesses and job seekers. We are lucky to live in such a wonderful Shire.

Craig Davies

Mayor



General Manager's Message



I am pleased to present Narromine Shire Council's 2016/17 Annual Report to Residents on Council's achievements for the year and future priorities that have been identified in the new Community Strategic Plan 2027. The past year has seen the election of a new Council who have been tasked with delivering the communities priorities and ensuring they provide strong strategic leadership. It also saw the appointment of myself as General Manager of our great Shire, a role I am honoured to fulfil.

During 2016/17 Council undertook extensive community consultation which culminated in the development of the new Community Strategic Plan 2027, four year Delivery Program 2017 – 2021, supported by a comprehensive Resourcing Strategy which addresses asset management, workforce planning and a ten year long term financial plan. The feedback from the community was positive, and saw highlighted some significant priority themes around the creation of a vibrant community, growth and development of our local economy, protection and enhancement of the environment and proactive leadership. This will form the basis of Council's commitment to the community over their four year term.

2016/17 was the final year of the five year Delivery Program which saw the majority of the targets identified by the previous Council achieved with the exception of the finalisation of the flood levee feasibility and design, and the completion of the review of the rural residential strategy. These projects, which still remain a priority, have been significantly advanced and will be completed in the first year of the new Delivery Program. Council also implemented a new Enterprise Resource Management system in the latter part of the 2016/17 financial year which will create a strong platform for reporting and increased transparency around resource utilisation, and strong linkages between asset and financial management.

A strong focus on prudence and increasing scrutiny around Council's levels of service have been key drivers in improved performance. Council's financial performance for the year was sound, with an increase in unrestricted cash to unprecedented levels. Council continues to meet the "Fit for the Future" ratios and, will proactively work with the State government, to address the "scale and capacity" criteria which was the only area of exception.

The year also saw the resignation and retirement of a number of staff, bringing with it the opportunity to make amendments to the organisational structure to better align with Council's new priorities. A substantial focus on the economic development in the region, particularly given the formal announcement of funding for Inland Rail, and the opportunities for the retention and attraction of business will require significant commitment from Council staff over the next few years.

Above average rainfall across the area resulted in significant flood damage of Council's road network during 2016. Council received flood damage funding from the Federal and State Government which, supplemented by Council's roads budget, resulted in extensive maintenance across the roads system. The results are impressive with Council's local roads being at a standard above pre flood damage.

Council continues to have strong alliances within the Orana Regional Organisation of Councils (OROC), the Lower Macquarie Water Utilities Alliance, the Macquarie Regional Library and Netwaste. This enables Council to participate in the 'shared resources' philosophy and maintain a sustainable financial position sought by the State Government to ensure Council retains its independence as a 'stand-alone' Council.

During 2016/17 the vast majority of projects proposed to be done were achieved and those that were not completed will be carried over into the next year. Very few projects were not completed, as outlined in this Annual Report, which is a credit to the Council, senior staff and operational staff.

Council's efforts over the next year will be focussed on optimising the benefits from the State Governments Regional Growth Fund to ensure that our Shire has access to unprecedented funding for a large number of projects. A continuing proactive and positive approach with other levels of government and business remains a key priority, particularly as we enter a period of significant investment, both public and private over the ensuing years.

I look forward to delivering the expectations of the community and Council, as set in the new Community Strategic Plan 2027, over the next year, continuing to work with Council staff, Council and members of the community to provide transparent, accountable stewardship of ratepayers' funds.

Jane Redden
General Manager



Our Integrated Planning and Reporting Framework

This framework recognises that most communities share similar aspirations e.g. a safe, healthy and pleasant place to live, a sustainable environment, opportunities for social interaction, opportunities for employment and reliable infrastructure. The difference lies in how each community responds to these needs. Essentially it allows Council to plan holistically for the future.

Community Strategic Plan 2022

The Community Strategic Plan sets out the community's main visions for Narromine 2022. The following themes and outcomes statements were identified:-

Our community – “supportive, evolving and diverse”

- A supportive community where people feel they belong
- Evolving services and facilities provided to residents, business, community groups and visitors
- Facilities that meet the needs of our diverse community

Our economy – “vibrant, functional and viable”

- To promote Narromine Shire as a vibrant community
- To provide sustainable functional infrastructure
- A resilient and viable economy, increasing job opportunities

Our environment – “sustainable, thriving and compliant”

- Improved and sustainable environmental management practices within the Shire
- Encourage and assist development to enable a thriving community
- Compliance with Public and Environmental Regulations and Health Standards

Our leadership – “responsible, engaging and effective”

- To be considered a financially responsible Council
- A more engaging, collaborative, and empowered approach to resolving our complex challenges
- Provision of efficient and cost effective services by Council to the Narromine Shire Community

Council has recently adopted a new Community Strategic Plan to 2027 and achievements against the delivery program relating to the new Community Strategic Plan will be documented in the next Annual Report.

Council's Delivery Program 2012/13 – 2016/17

The Delivery Program details the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan within the resources available to Council.

Council's Operational Plan 2016/2017

The Operational Plan adopted before the beginning of each financial year, outlines the activities to be undertaken that year as part of the Delivery Program.

Council's Annual Report 2016/17

The Annual Report focuses on Council's implementation of the Delivery Program and Operational Plan.



Our Councillors

Councillors are elected every four years. The Mayor is the leader of the Council and was elected in September for a two year period.



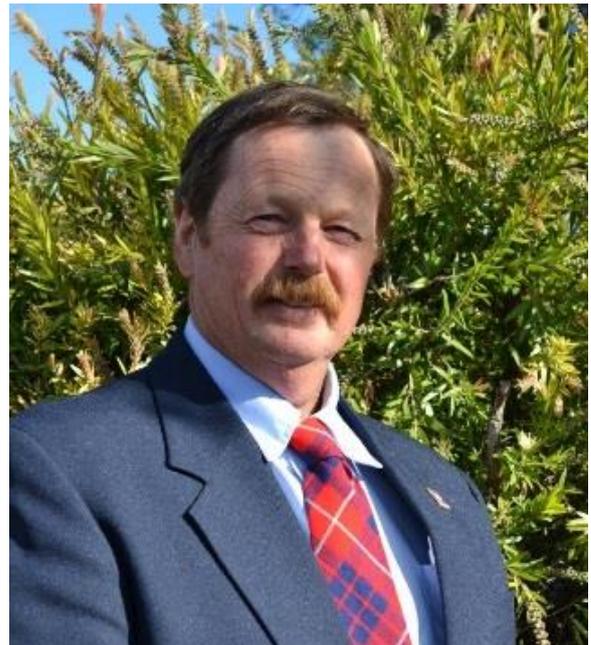
Mayor Cr Craig Davies



Deputy Mayor Cr Dawn Collins



Cr James Craft



Cr Colin Hamilton



Cr Lyn Jablonski



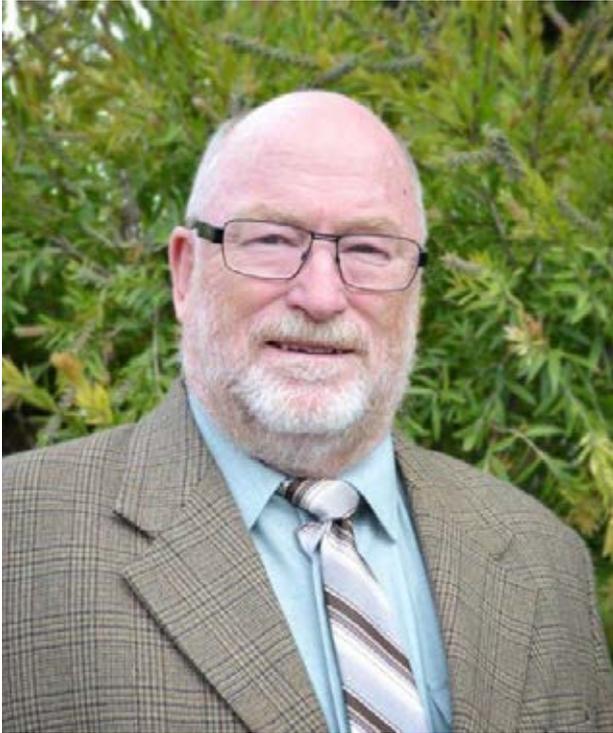
Cr Les Lambert



Cr Rob McCutcheon



Cr Mark Munro



Peter Drew (Deceased)
Councillor from 17 Sept
2016 - 13 June 2017



Cr Trudy Everingham
- elected 23 August
2017

Our Leadership Team

Our leadership team consists of the General Manager and three Directors. Each department strives to achieve the priorities identified in the Community Strategic Plan and the strategies and activities of Council's Delivery Program and Operational Plan.



JANE REDDEN
General Manager

Mayor and Council Secretariat; Governance, Records Management, Property Services, Executive Services, Legal and Insurance; Economic Development, Major Events, Business Attraction and Retention; Industrial Relations, WHS & Risk Management, Human Resources, Workforce Planning, Workers' Compensation



JOHN SEVIL
Director Finance and Corporate Strategy

Financial Management; Business Analysis; Information Technology; Integrated Planning and Reporting; Long Term Financial Plans; Customer Service; Cemetery Records; Rating and Valuations; Water and Sewerage Charges, Payroll; Creditors; Debtors; Investments; Debt Recovery



VAS ROBERTS
Director Community and Regulatory Services

Community Services; Library Services; Cultural Development; Family Day Care, Showground Management; Tourism/Events; Biosecurity Weeds; Environment; Health Administration and Inspection; Animal Control; Strategic Planning; Development Assessment and Compliance; Waste – Licensing Compliance



KERRIE MURPHY
Director Infrastructure and Engineering Services

Public Cemeteries; Infrastructure and Buildings, fire protection and Emergency Services; Public Order and Safety; Construction and Maintenance (including roads); Stormwater Management; Aerodrome; Water and Sewerage Services; Recreational Buildings and Infrastructure, Parks, Playing Fields and Reserves, Swimming Pools; Saleyards; Public Conveniences; Community Halls; Asset Management; Operational Support – Depot and Plant; Waste Management – Domestic

Our Achievements in 2016/2017



Our Community – “Supportive, Evolving and Diverse”

A supportive community where people feel they belong

Be inclusive

- In partnership with the community, facilitated Australia Day, Pink Pigeon Races, Literary Luncheon, Oz Kosh, NSW Aerobatic titles, NSW Veterans’ Gold Championships, Summer Karaoke Competition, Venetian Carnival
- Information for new residents made available on Council and Orana Relocation Project’s websites
- Hosted 2 citizenship ceremonies and welcomed 5 new Australian Citizens



Improve community engagement

- Adopted a new Community Engagement Strategy
- Adopted a new Community Strategic Plan to 2027
- Launched Council’s new website
- Provided public forum at all Council Meetings with all meetings advertised
- Delegates appointed for Council’s Section 355 Committees
 - ✓ Narromine Australia Day Committee
 - ✓ Narromine Showground and Racecourse Advisory Committee
 - ✓ Trangie Showground and Racecourse Advisory Committee
 - ✓ Tomingley Advancement Association Committee
 - ✓ Trangie Memorial Hall Committee
 - ✓ Floodplain Management Committee
 - ✓ Economic Development Group Committee
- Council’s intranet, Facebook and Twitter utilised to enhance communication
- Regular columns placed in the local media and newsletters published throughout the year celebrating and promoting the positive aspects of our Shire

Improve access to services and facilities

- Pedestrian Access Mobility Plan updated
- Disability Inclusion Action Plan adopted
- Cycleway grant funding application submitted

Evolving services and facilities provided to residents, businesses community groups and visitors

Maintain access to health care providers

- Progressed planning for the construction of three new consulting rooms and dedicated pathology area at the Narromine Shire Family Health Centre
- Attended meetings with health service providers as required

Access to childcare within the community

- Macquarie Valley Family Day Care provides high quality access to childcare. It also operates as an agent for NSW In-Home Care Services providing care for children with an illness or disability
- 287 children were enrolled in care with a total of 22 Educators providing care
- Our childcare service expanded to provide childcare in Sydney and Bathurst
- 55 children were enrolled in Vacation Care until April 2017 with excursions to Dubbo Waterpark, St Vincent De Paul, Narromine Men's Shed, Peak Hill Mine, Peak Hill Flora and Fauna Reserve, Bogan Weir at Peak Hill, Tiger Bay Wetlands and Environmental Centre, Dubbo Aquatic Centre, Dubbo Skate Park, Bunnings Childrens' workshops and the Goobang National Park
- Quality Improvement Plans were reviewed to assess current practices and plan improvements



Bogan Weir Excursion



Talking with Deputy Captain Peter Treseder

Cemetery functions that meet community needs

- Niche wall constructed in new lawn section at Narromine Cemetery
- Children's plaques placed at both Narromine and Trangie cemeteries
- Concrete headstone beam installed at Narromine Cemetery
- Records of reservations and unmarked graves updated
- Regular maintenance program undertaken

Facilities that meet the needs of our diverse community

Develop a strategic direction for the management of our sports and recreation facilities

- Levels of service for open spaces and recreational facilities throughout the Shire reviewed and incorporated into Asset Management Plans.
- Regular meetings held with users of the Trangie and Narromine Showground and Racecourse to determine strategic management of facility
- Meetings held with users of the Trangie Memorial Hall as required to determine strategic management of facility
- Meetings held regularly with the Tomingley Advancement Association Committee to determine strategic management of the facility and village improvements
- Appropriate fees and charges determined for the financial year and reviewed for the 17/18 year

Maintain the provision of library services throughout the Shire

- Total of 28,021 visitors to the Narromine Library, with 8,260 requests for information.
- Regular activities included home library service, Narromine Book Club, Tech Tuesdays, Tech Savvy Computer Training, preschool storytime, Baby Rhyme Time, activity table, Children's Book Week, Summer Reading Club
- Special events included – Reading Hour, Winter Reading Program, Krazy 4 Craft Art Christmas Expo, Gen Z Teen Club, National Simultaneous Storytime, Bill 'Swampy' Marsh talk. Three open days were held during Library and Information Week and the Local History room received much interest.
- Total of 17,949 visitors to the Trangie Library, with 2,764 requests for information.
- Activities included Children's Book Week, History Week, Seniors Week, Library and Information Week, Winter Reading Program, a Maker Day, Tech Day, Preschool Storytime, home library service, Fun Zone after school craft.
- Provision of areas within the Trangie and Narromine Libraries for the operation of both Local History Groups
- Provision of funding for each Local History Group with ongoing support as required, including providing rooms in the Trangie Memorial Hall for exclusive use of the Trangie Local History Group.

Support community organisations throughout the Shire

- Provision of \$11,216 funding to community groups and organisations through the donations and waiver of fees process
- Assistance provided to community groups with grant applications as required



Guest Reader – Ann-Louise Stonestreet – National Simultaneous Storytime



“Wildthings”

Our Economy – “Vibrant, Functional and Viable”

To promote Narromine Shire as a vibrant community

Promote Narromine Shire as a desirable place to live, visit and conduct business

- Worked in collaboration with neighbouring Councils on promotion projects including Great Western Plains Campaign, Newell Highway, Regional Platters and Orana Relocation Campaign
- Continued to develop marketing collateral using periodicals, websites and TV campaigns
- Improved information on Council's website highlighting tourism events and points of interests in the Shire
- Worked with existing tourist operators and community groups to promote the Shire with links to operators site's included in our website and joint advertising with Narromine Aviation Museum, Air Venture and Museum
- Continued to foster partnerships with the Local Aboriginal Lands Council to identify opportunities for our indigenous community
- Promoted our region at the Country and Regional Living Expo in addition to ongoing promotion through Orana Love the Life We Live
- Investment Prospectus maintained and available on Council's website.

Plan and implement future land and real estate developments

- 120 hectares of land rezoned to rural residential to facilitate growth development



Skypark Residential Estate

To provide sustainable functional infrastructure

Develop a strategic direction for management of infrastructure

- Council's Asset Management Policy and Strategy reviewed and adopted
- Continued to identify infrastructure maintenance and investment priorities with individual Asset Management Plans finalised

Ensure that Council assets are well maintained for their current purpose and for future generations

- Consulted with Inland Rail, Roads and Maritime Services and Orana Region of Councils to determine strategic freight routes
- Council's roads maintenance and upgrade program implemented in accordance with the Operational Plan. Transport Services Asset Management Plan finalised.



- Plant utilisation study undertaken with efficiencies identified and new targets set for 2017/18
- Continued to maintain roadside slashing to increase visibility and reduce fire hazards
- Maintained Narromine Aerodrome and Trangie Airstrips
- Concept design for Narromine Aerodrome Hangar development finalised
- Tom Perry Drive upgrade plans finalised including storm water controls
- Conducted weekly monitoring and testing of drinking water to ensure compliance with NSW Health Regulations
- Water and Sewer assets revalued and Asset Management Plan finalised
- Asset Management Plan for long term maintenance and upgrade of Council owned buildings finalised
- Annual inspections of all Council buildings to ensure compliance with fire safety and access provisions
- Narromine Saleyards leased to sales agent corporation

Value of Assets As at 30 June 2017

- Water reticulation system \$13,417,350
- Sewerage network \$18,239,455
- Waste services \$653,983
- Aerodrome services \$7,524,854
- Recreation and community services \$20,258,023
- Transport services \$228,277,626
- Building and other equipment \$10,439,695

Capital Works Completed 2016/17

Animal Shelter - Upgrade	Narromine Cemetery - Niche wall, headstone beam, irrigation system	Trangie Memorial Hall - amenity refurbishment
Narromine Depot - Flooring replacement	Cale Oval - section perimeter fence replaced	Swift Park - irrigation installation
Sports Centre - 24 hr access, upgrade of flooring, lighting, exits	Trangie Airstrip - RFS water tank installed	Tomingley Hall - accessible toilet
Bulgandramine bridge replacement	IT Finance and Records System Upgrade	Implementation of new Finance System
Nme Waste Depot - reseal access road, boom gate replaced, upgrade security fencing	Tomingley Waste Depot - Fencing upgrade and resheet hardstand	New Rising Main - Narromine Water
Kerb and Guttering - Sixth Ave, Algalah St, Dandaloo St	Local Road Reseals - Trangie Showground, Cathundril/Bogan Rd, Mungeribar Rd, Narwonah Rd, Ellengerah Rd, Dubbo/Collie Rd, Tyrie Rd, Willydah Rd, Peak Hill Railway Rd, Webb Siding Rd	Road Resheet/Rehab - Cathundral/Bogan Rd, Papworth Rd, Merinong Rd, Trangie Tip Rd, Buddah Lake Rd, Rich's Rd, Dilladery Rd, Backwater Rd, Farrendale Rd
Regional Road Reseal - Tullamore Rd, Trangie Collie Rd	Local Roads Upgrades - Peak Hill Railway Rd, Tyrie Rd, Willydah Rd,	Regional Road Upgrade - Tullamore MR 354
	Nymagee Street Reservoir - Rehabilitation	

A resilient and viable economy, increasing job opportunities

Develop business opportunities and create employment

- Shire skills/employment audit undertaken by regional Development Australia Orana
- Employment opportunities promoted on Evocities and Love the Life we Live website as requested
- Support provided to businesses as required and referrals to support agencies i.e. NSW Office Small Business, BEC and Aus Industry
- New business enquiries responded to with referrals to Community and Regulatory Services staff as required

Support our local economy as a community

- Procurement policy implemented to include the ability to purchase locally when cost effective to do so



Our Environment – “Sustainable, Thriving and Compliant”

Improved and sustainable environmental management practices within the Shire

Minimise land use impacts on the natural environment

- Planning policy amendments made after consultation with appropriate authorities to ensure that development integrates ecological, sustainable development principles
- Low maintenance, drought tolerant and aesthetically pleasing plants used with a total of 85 trees planted

Reduce the impact of a growing population on the environment

- Kerbside recycling services provided to the community to reduce waste landfill
- Community education campaigns promoting the benefits of recycling provided through Envirocom Waste Education Plan 2016 – 2017
- Water monitoring continuing with no significant water pollution detected; improved run-off with onsite dams being desilted and run-off drains upgraded to direct water into appropriate sites
- In discussions with Dubbo Regional Council, NetWaste and EPA on organics waste collection
- Regular attendance at NetWaste Forum meetings; participation in regional recycling programs/initiatives; ongoing membership with NetWaste to address regional waste management issues
- Developments assessed to incorporate waste water disposal systems that are operated in an environmentally sustainable manner

Engage the community in proactive environmental rehabilitation initiatives

- 150 inspections of private and public land undertaken to detect and assess weed infestations
- Weed education programs prepared by Macquarie Valley Weeds Advisory Committee – available on Council’s website
- Active membership with Macquarie Valley Weeds Advisory Committee maintained
- Over 7700 Murray Cod fingerlings released into the Macquarie River in conjunction with Macquarie Cotton Growers Association and Department of Primary Industries. An additional release of 500 Golden Perch fingerlings (provided by NSW Fisheries) was made into the Goan Waterhole at Trangie. This was the first time Council released fish in the waterhole and it will be included in future releases
- Concept plan of the extension of the Wetlands site completed with grant funding applied for

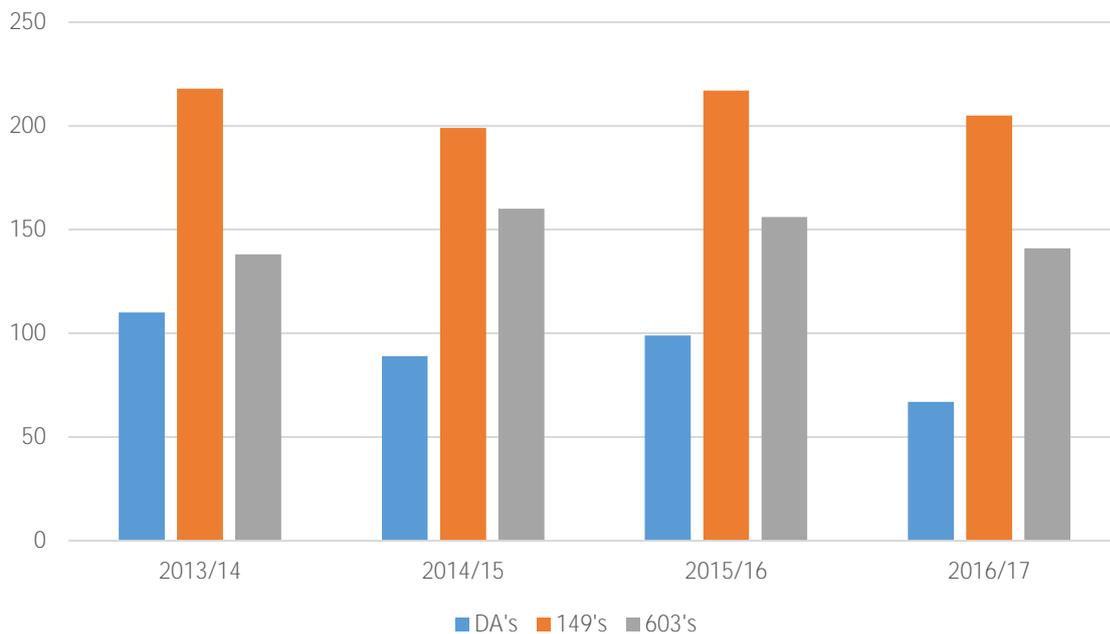


Fingerling Release 2017

Encourage and assist development to enable a thriving community

Effectively manage the development of our built environment

- 95% of urgent Section 149 certificates processed within 2 working days
- All Planning Certificate applications processed within 7 working days of receipt
- A total of 67 Development Applications were received with a value of \$9,425,688
- A total of 205 section 149 planning certificates were processed



Maintain the safety of Shire residents and visitors through the provision of regulatory services

- 95% of medium and high risk food premises inspected
- Promotion of "Responsible Pet Ownership" program – 65% rehoming rate, 28% returned to owners
- 95% of complaints regarding stock on roads and domestic animals responded to within 24 hours
- Annual monitoring of potable water program
- 90% of complaints in relation to overgrown allotments and buildings in a state of disrepair investigated within 48 hours
- 18 compliance inspections of privately owned swimming pools in the Shire
- Building inspections conducted within 48 hours of requested time
- 10 development inspections completed to ensure compliance with conditions of consent

To be considered a financially responsible Council

Continue to develop sound financial management policies and practices that help ensure Council's long term financial sustainability

- Delivery Program, Operational Plan, Budget and Asset Management Strategy implemented and reviewed
- 2016/2017 balanced budget developed
- Rates and charges for 2016/17 implemented in accordance with Statement of Revenue Policy
- Rates levied in accordance with the Local Government Act and responsible recovery action taken in accordance with Council's Debt Recovery policy
- Monthly investment reports provided to Council as well as Quarterly Budget Review Statements for endorsement
- Council's audited financial statements adopted in September 2016
- Outstanding rates and charges collection at 9.2% (below 10% target)
- Debt service ratio maintained at below 10%
- Quarterly accounting reports completed and legislative targets met
- Grant funding opportunities actively sought for identified projects
- Fit for the future improvement proposals ratios calculated quarterly and reported to Council

A more engaging, collaborative, and empowered approach to resolving our complex issues

Increase community pride and reduce anti-social behaviour

- Quarterly meetings with Police focusing on crime prevention
- Commenced review of Alcohol Free Zones for adoption in October 2017
- Meetings held with Narromine Liquor Accord to promote greater awareness and undertake a coordinated approach to responsible drinking

Ensure the Community Strategic Plan is adhered to and reviewed regularly

- Operational Plan for 2016 completed and new Delivery Program and Operational Plan for 2017 and beyond adopted June 2017.
- Bi-annual report to Council on progress in achieving the strategies and actions of the Delivery Program and Operational Plan with a final half yearly review to Council Meeting of July 2017
- Annual report for 2015/2016 completed and provided to the Minister for Local Government

Engage regularly with the community

- Regular newsletter celebrating and promoting the positive aspects of Council distributed
- Regular weekly Council Columns published in local media with media releases provided
- Requests for information under the Government Information (Public Access) Act dealt with as received

Engage with external stakeholders to deliver community needs

- Proactively involved in grant writing applications with community groups
- Reports and submissions prepared as required advocating for community interests as well as advocating for better funding allocation to support the delivery of services
- Attendance and representation held with Orana Region Organisation of Councils, Lower Macquarie Water Utilities Alliance and Association of Mining Related Councils
- Actively worked with external agencies and other levels of Government to advocate for Council's interests and nurture relationships

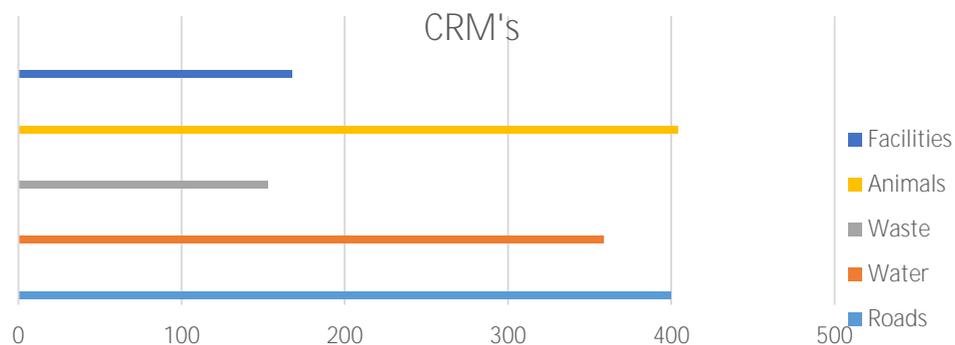
Provision of efficient and cost effective services by Council to the Narromine Shire Community

Provide excellent leadership and governance within Council

- Legislative checklist distributed monthly for action to ensure all statutory requirements met
- Governance policies, codes and plans reported to Council for adoption as required
- Leases and licences presented to Council for determination of lease fee prior to expiry
- Ongoing risk assessments undertaken with Draft Enterprise Risk Management Framework prepared for further consideration
- WHS Management Plans in progress and audits conducted on a monthly basis
- Annual review of insurance requirements undertaken

Provide responsible management of knowledge resources

- Appropriate IT systems and communications maintained
- Upgrades to Trangie Library nearing completion
- 'Help desk' service maintained for staff requiring IT trouble shooting, maintenance and software upgrades – total of 501 requests received
- A total of 1930 Customer Service Requests (CRM's) received, the majority of which related to roads, water management and animal control.



- New Financial and Management Software installed and implemented
- Regular backups of all organisational software and data to ensure reliable and timely resumption of service at an event
- Ongoing records management, including retention and disposal in accordance with the State Records Act
- Replacement of electronic document records management system finalised

Attract and retain a quality workforce

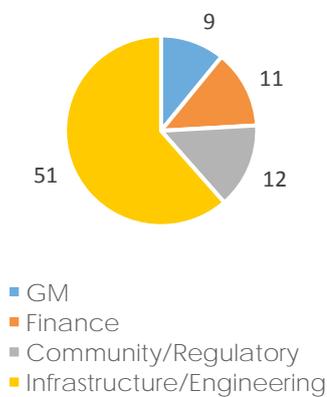
- Appropriate workforce policies reviewed, maintained and implemented
- Organisational structure reviewed and endorsed by Council during the Integrated Planning and Reporting process
- WHS risk assessments completed to minimise workplace injuries
- No industrial relations matters were lodged with the Industrial Relations Commission during the 2016/2017 year.
- A new e-recruitment software program was successfully implemented during the 2016/2017 year, resulting in reduced time to hire and increased screening of applicants.

- Council is committed to the health and safety of our employees, contractors and volunteers and runs regular health checks including skin cancer checks, drug and alcohol testing and mental health awareness functions.
- A new workforce plan has been created for the next four years to ensure we deliver services to our community through correctly recruited and trained staff.

Council Employee Statistics As at 30 June 2017

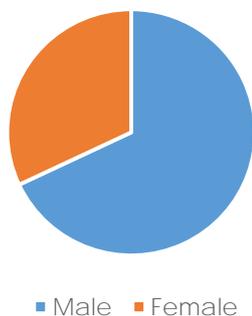
Number of full time equivalent permanent positions within the organisation structure
- 83

% Full Time Equivalent Per Directorate



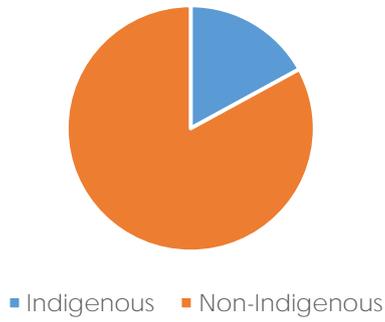
Workplace Diversity – Council’s workforce continues to reflect diversity within the community with 32% of the workforce female and 68% male.

Workforce Gender



17% of our workforce identify as Aboriginal or Torres Strait Islander with 20% of the community identifying as such.

Workforce Diversity



Delivery Program Targets transferred to 2017/18

Council's Delivery Program for 2012/13 - 2016/17 identified a total of 178 actions, of which 153 were completed.

Those actions not completed have been transferred to the 2017/18 Delivery Program.

- Geo-tech survey of unmarked graves to identify vacant plots
- Extension of Narromine wetlands as funding becomes available
- Installation of automated best practice watering systems for parks, ovals and public spaces
- Workshops with Sporting User Groups
- Further works for development of industrial estate
- Funding to be sought for Heavy Vehicle Route Study
- Continue to increase and maintain efficiency of road plant and crew utilisation
- Implementation of Stage 1 of the Narromine Aerodrome Strategic Masterplan
- Development of stormwater drainage and reuse management plan as part of the Wetlands Project
- Integration of Narromine Common into a stormwater management plan
- Finalisation of flood levee plans as part of feasibility study
- Seek grant funding and determine loan funding requirements for the flood levee construction project
- Finalise funding proposal, project plan and tender documents developed
- Construct flood levee
- Review local purchasing arrangements
- New planning legislation amendments to be carried into effect
- Review Narromine Shire Waste Management Strategy
- Utilise best practice to minimise off site contamination from Council's waste depots
- Investigation and introduction of organics waste collection
- Review existing flood studies to update Floodplain Risk Management Plans
- Conduct inspections of all privately owned swimming pools in the Shire
- Inspections of all licenced and accommodation premises to ensure fire safety and compliance to building standards
- Investigating funding for installation of CCTV cameras in Narromine CBD
- Council representation at Orana Crime Prevention Partnership and Community Precinct Committee
- Establishment of Internal Audit and Risk Management Committee

Our Community Events

Literary Luncheon - 19 July 2016

Former Deputy Prime Minister, the Honourable Tim Fischer AC, attended a literary luncheon saluting Archduke Ferdinand's visit to Narromine in 1893. The community enjoyed meeting Mr Fischer and listening to a few hours of history. Proceeds from the luncheon were donated to the Narromine and Trangie Historical groups.

Naidoc Day - 21 October 2016

Council supported a Naidoc Community Event held at Dundas Park Narromine featuring aboriginal dance, face painting, stalls, children's activities, health checks etc.

Oz Kosh - 7 - 9 October 2016

Council assisted in the coordination of this event which saw over 35 exhibitors and hundreds of planes landing in Narromine to participate in Aerobatics, parachute displays, Warbird displays and seminars.

Pink Pigeon Race - 9 January 2017

Events commenced with a Pink Sheep Sale in Dubbo with sheep donated by local farmers, followed by a Golf Tournament and Calcutta in Narromine, and a Pink Bowls Day in Trangie. The pigeons then raced from Narromine to Trangie. All money raised goes to the McGrath Foundation.

Australia Day - 26 January 2017



Stall at Pink Pigeon Race

Our Australia Day Ambassador was well known actress, Paula Duncan. Two citizenship ceremonies were held at the event with over 300 residents in attendance. Festivities included a free community breakfast, entertainment, followed by announcements of the Australia Day Award recipients.

National Apology Day - 13 February 2017

A flag raising ceremony with a morning tea at Council Chambers.

Seniors Week - March 2017

Council hosted a concert and morning tea featuring well known Country singer Dona Costa at the Narromine Golf Club. Historian Maurice Campbell gave a talk to the seniors of Trangie on Stories of the Great War, followed by a morning tea.

Reconciliation Day - 30 May 2017

Council together with the Local Aboriginal Lands Councils of Trangie and Narromine and other Aboriginal groups held a community barbeque at Dundas Park, Narromine to celebrate Reconciliation Day.



Reconciliation Day Flag Raising

Our Successful Special Project Grants 2016/17

\$12,913

Public Reserves Management Fund
Replacement of ceiling in bar area at the Narromine Showground

\$324,000

NSW Fixing Country Roads
Inspecting and Load Rating 42 Bridges within the Shire

\$783,148

Natural Disaster Relief and Recovery Arrangements
Remediation of Flood Damaged Roads

\$20,000

Community Building Partnership Program
Tom Perry Park Upgrade

Financial Snapshot

Financial Performance

Council's financial position continues to remain sound. A summary of our financial result is outlined below:-

	2017 (\$'000)	2016 (\$'000)
Income Statement		
Total income from continuing operations	24,510	21,868
Total expenses from continuing operations	18,860	17,211
Operating result from continuing operations	5,650	4,657
Net operating result for the year	5,650	4,657
Net operating result before grants and contributions provided for capital purposes	4,453	2,366
Statement of Financial Position		
Total current assets	26,799	22,758
Total non-current assets	299,634	293,147
Total current liabilities	(3,385)	(2,809)
Total non-current liabilities	(2,744)	(3,102)
Total equity	320,304	309,994
Other Financial Information		
Operating performance ratio %	18.7%	11.7%
Own source operating revenue ratio%	47.9%	52.2%
Unrestricted current ratio	5.38x	5.63x
Debt service cover ratio	19.96x	14.59x
Rates and annual charges outstanding ratio %	9.2%	8.1%
Cash expense cover ratio	19.93 months	16.8 months

Cash Position

Council has cash and investment holdings of \$24,833,000 as at 30 June 2017. A summary of our cash flow for year ended 30 June 2017 is shown below:-

	2017 (\$'000)	2016 (\$'000)
Cash flows from operating activities	10,927	8,959
Cash flows from investing activities	(8,779)	(9,442)
Cash flows from financing activities	(340)	(333)
Net increase/decrease in cash held	1,807	(816)
Cash at beginning of financial year	2,026	2,842
Cash at end of financial year	3,833	2,026
Additional information		
Plus investment on hand – end of year	21,000	18,500
Total cash, cash equivalents and investments	24,833	20,526

Results for the Year

Council's financial position improved with equity increasing to \$320m (2017) from \$310m (2016). Liquidity remained satisfactory as indicated by an Unrestricted Current Ratio of 5.38 times (2017) which is above the Local Government benchmark of 1.5 times.

Income Statement

Our operating result for the year was a surplus of \$5.7m (2016: \$4.7m) and included a depreciation expense of \$5m (2016: \$4.7m). The higher operating result for the year is mainly due to the advanced receipt of a Federal Assistance Grant brought forward from next year.

Rates and charges represent 33% of Council's total revenues.

Statement of Cash Flows

Our cash increased by \$1.8m to \$3.8m at the close of the year. This increase is attributed to the receipt of the prepayment of the Financial Assistance Grant.

Financial Position

Cash and Investments amounted to \$24.8m at year end (2016: \$20.5m), mainly due to Council's surplus for the year.

Our unrestricted cash and investments amounted to \$3.3m, which is available to provide liquidity for day to day operations (2016: 1.9m).

Debt – Total debt at year end was \$3.0m (2016: \$3.4m).

Performance Ratios

Operating Performance Ratio

Our operating performance indicator of 18.7 % (11.7% in 2016) exceeded the benchmark of greater than 0% due to the improved operating result before capital grants and contributions; which was driven by the increase in operating grants received and the advanced Federal Assistance Grant received.

Own Source Operating Revenue Ratio

Our own source operating revenue ratio was 48% (52% in 2016), below the benchmark of 60% which was due to advance receipt of 50% of the 2017/18 Financial Assistance Grant in addition to State Grants for flood damage repair.

Unrestricted Current Ratio

Our unrestricted current ratio decreased to 5.4 as at 30 June 2017 (5.6 in 2016) and exceeded the benchmark of 1.5 times.

Debt Service Ratio

While Council is well positioned to consider new undertakings no new borrowings were made during the year and existing debt was reduced to \$3.0m (2017) from \$3.3m (2016). Council's Debt Service Cover Ratio is 20.0 times which is well above the Local Government benchmark of 1.50 times indicating the availability of operating cash to service its debt.

Rates and Annual Charges Outstanding Ratio

Our rates and annual charges outstanding ratio was 9.2% as at 30 June 2017 (8.1% in 2016) and is marginally better than the industry benchmark of being below 10% for a rural council.

Cash Expense Cover Ratio

Our cash expense cover ratio was nearly twenty months and continues to easily exceed the benchmark of three months.

Building and Infrastructure Renewals Ratio

Infrastructure Renewals for 2017 represented 93% (187% in 2016) of our depreciation charges for those assets; below the benchmark of 100%.



Our Statutory Report



Under the *Local Government Act 1993* and *Local Government (General) Regulation 2005*, Narromine Shire Council must provide information to the Minister for Local Government annually. This information is provided below-

s428(4)(a) Council's audited financial reports –

Refer to Annexure One for a full copy of our Financial Statements

cl132 Amount of rates and charges written off during the year –

\$27,413

s428(4)(b) Details of Overseas visits undertaken –

No overseas visits were undertaken during the year by any Councillors, Council staff or other persons while representing Council.

cl217(1)(a1) Total cost during the year of the payment of expenses of, and the provision of facilities to Councillors in relation to their civic functions –

Expense	Amount
Mayoral Allowance	18,612
Councillor Fees	96,227
Provision of dedicated office equipment allocated to Councillors	0
Telephone calls made by Councillors	810
Attendance by Councillors at conferences and seminars	14,352
Training of councillors and provision of skill development, including transport, accommodation and out-of-pocket expenses	5,409
Expenses of any spouse, partner or other person who accompanied a Councillor, being expenses payable in accordance with the Guidelines	0
Expenses involved in the provision of care for a child or an immediate family member of a Councillor	0
Interstate visits by Councillors, including transport, accommodation and other out-of-pocket travelling expenses	0
Overseas visits by Councillors, including transport, accommodation and other out-of-pocket travelling expenses	0
Other Councillor expenses (catering, stationery etc.)	1,760
Total	137,170

cl217(1)(a2) Details of each contract awarded for amounts greater than \$150,000 -

Name of Contractor	Nature of Goods/Services Supplied	Total Amount Paid
Fulton Hogan Industries P/L	Road Works	929,545.14
DJ & LE Anning Grader Hire	Equipment Hire	449,213.86
JR Richards & Sons	Waste Services	419,013.80
Dearnu Pty Ltd	Building Design and Construction	400,026.00
Civica Pty Ltd	Software Licensing and Support	375,077.80
JW Bouchier & Son	Fuel and Oil	355,619.03
RF & DM Anthony	Plant and Labour Hire	158,360.80
Express Welding Services	Plant Purchase, Hire and Repair	157,435.55

cl217(1)(a3) Summary of the amounts incurred by the Council in relation to legal proceedings -

No legal action was commenced against Council in the period under review.

s67(3), cl 217(1)(a4) Summary of resolutions made under section 67 concerning work carried out on private land -

No resolutions were made during this period concerning work subsidised by Council and carried out on private land.

cl217(1)(a5) Total amount contributed or otherwise granted under section 356 (financially assist others) -

\$11,216

cl217(1)(a6) Statement of all external bodies that exercised functions delegated by Council -

No external bodies exercised functions delegated by Council during the year.

cl217(1)(a7) Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which Council held controlling interest -

Council held no controlling interest in any corporation, partnership, trust, joint venture, syndicate or other body during the year.

cl217(1)(a8) Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which Council participated -

Council was a party to the following joint venture during the year – Macquarie Regional Library

cl217(1)(a9) Statement of activities to implement Council's EEO management plan -

Council's EEO Committee is held in conjunction with Council's Consultative Committee Meetings.

cl217(1)(b) Statement of total remuneration comprised in the remuneration package of the General Manager -

Total remuneration package for the General Manager for the year was \$237,000.00. This includes bonus, performance or other payments that do not form part of the salary component; total amount payable by way of employer's contribution or salary sacrifice to any superannuation scheme to which the General Manager may be a contributor; total value of any non-cash benefits for which the General Manager may elect under the package and total amount payable by way of fringe benefit tax for any such non-cash benefits.

Basic salary:	\$201,479.45
Superannuation:	\$ 19,520.55
Non-cash benefit (car/house rental):	\$ 4,000.00
Sub Total	\$225,000.00
Fringe benefit tax (payable by Council):	\$ 12,000.00
Total remuneration package	\$237,000.00

cl217(1)(c) Statement of total remuneration comprised in remuneration packages of all senior staff members, expressed as the total (not of individual members) -

There were no other staff positions that were determined as senior staff positions.

cl217(1)(e) Statement detailing the stormwater management services provided (if levied) -

The *Local Government Act 1993* provides Council with the ability to make and levy a charge for the provision of stormwater management services. Council has a large capital works program to complete the stormwater in each of the three towns within the shire. This levy enables significant works to be funded over the next ten years program. Council endeavours to ensure equitable distribution of stormwater management services over time.

Properties categorised as Residential

A flat charge of \$25 is charged against each eligible assessment categorised as Residential within the urban stormwater catchment. As the cost of management of stormwater runoff from impervious surfaces is usually less per residential strata lot than for standard residential property, a flat charge of \$12.50 is charged against each eligible strata unit within the urban stormwater catchment.

Properties categorised as Business

A stormwater management service charge is charged against eligible assessments categorised as business within the stormwater catchment area based on the following criteria:-

- \$25 for all lots with an area below 1,200 sq-m
- \$50 for lots with an area greater than or equal to 1,200 sq-m and below 10,000 sq-m
- \$100 for lots with an area greater than or equal to 1,200 sq-m and below 10,000 sq-m
- \$375 for lots with an area greater than or equal to 10,000 sq-m

cl217(1)(e1) Statement detailing coastal protection services provided (if levied) -

Council did not levy an annual charge for coastal protection services.

s428A(1) State of Environment Report -

Refer to Annexure Two (State of Environment Report).

s54P Particulars of any environmental upgrade agreement entered into, in accordance with any requirements imposed under s406 -

Council did not enter into an environmental upgrade agreement during the year.

s508(2) & A Report on special variation expenditure if required to do so by the instrument made by the Minister -

Council was successful with their application for a Special Rate Variation of 3.5% for the 2015/2016 and 2016/2017 rating years to address ongoing operating deficits caused by the loss of grant funds.

Council has minimised the impact to ratepayers by limiting the time period and percentage increase while ensuring financial sustainability.

Capital Expenditure Guidelines Report on capital works projects -

There were no capital works projects which met the Capital Expenditure Guideline reporting requirements.

cl217(1)(f) Statement on activities relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation -

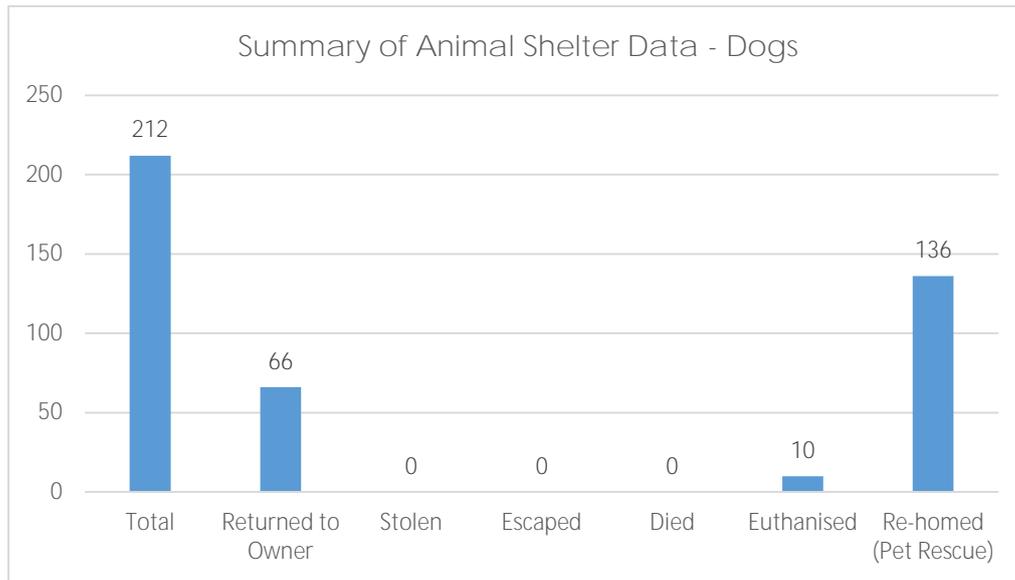
All pound data collection and reports relating to dog attacks are submitted to the Office of Local Government as required.

During 2016/2017 Council spent a total of \$216,595.00 on companion animal management and activities with \$43,000 spent on the upgrade of the animal shelter.

Council subscribes to a free online "Responsible Dog Ownership" program which is promoted through Council's website and social media. This program encourages responsible ownership, care of companion animals as well as promoting de-sexing of companion animals within the Narromine Shire.

Council has a strong working relationship with various pet rescue organisations to ensure that as many companion animals are re-homed as possible. The re-homing rate for 2016/17 was 65%, with 28% being returned to their owners and only 7% being euthanized due to being unsuitable for re-homing and/or dangerous.

A dedicated off leash area, including a fenced area is provided in Narromine.



s125(1) & cl7, Schedule 2

Information included on GIPA activity-

Council's program for the proactive release of information involved providing as much information as possible on Council's website.

During the reporting period Council received a total of 1 formal access application details of which are as follows:-

Table A - Number of Applications by type of applicant and outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private Sector business	0	0	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	0	0	0	0	0	0	0	0
Members of the public (other)	0	1	0	0	0	0	0	0

Table B - Number of Applications by type of application and outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Personal information applications	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	0	0	0	0	0	0	0	0
Access applications that are partly personal information applications and partly other	0	1	0	0	0	0	0	0

Table C – Invalid Applications

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	1
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	1
Invalid applications that subsequently become valid applications	1

Table D – Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of the Act

	Number of times consideration used
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	1
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

Table E – Other public interest considerations against disclosure: matters listed in table to section 14 of the Act

	Number of times consideration used
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

Table F – Timeliness

	Number of applications
Decided within the statutory time frame (20 days plus any extensions)	1
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0

Table G – Number of applications reviewed under Part 5 of the Act

	Decision Varied	Decision Upheld
Internal Review	0	0
Review By Information Commissioner	0	0
Internal review following recommendation under section 93 of Act	0	0
Review by NCAT	0	0

Table H – Applications for review under Part 5 of the Act

	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Table I – Applications transferred to other agencies

	Number of applications transferred
Agency-initiated transfers	0
Applicant-initiated transfers	0

s93G(5) Particulars of compliance with an effect of planning agreements in force during the year -

Council is party to the voluntary planning agreement associated with the Tomingley Gold Operations development and compliance with the agreement was maintained during the reporting period.

s31 & c14 Information on number of public interest disclosures and whether public interest disclosure policy is in place -

In 2016/2017 Council did not receive any public interest disclosure reports made by public officials performing their day to day functions. There were no public interest disclosures finalised in the reporting period. Council has adopted an Internal Reporting Policy for Local Government. Council's General Manager has taken action to meet staff awareness obligations through policy briefings from senior managers, links on staff intranet site, messages in staff newsletters and poster displays.

s8(2) Report on compliance with the *Carers (Recognition) Act 2010* -

Council is not a Human Service Agency under the Act; however Council has formulated a policy on our obligations under the *NSW Carers (Recognition) Act 2010*. We value the diversity of our employees and promote inclusive human resource practices. Council also recognises the importance of flexible work arrangements. All employees have the same rights, choices and opportunities. Allowance is also made to refund Councillors expenses involved in the provision of care for an immediate family member to allow the Councillor to undertake their civic duty.

s220ZT Recovery and threat abatement plans -

Council has not been identified in a recovery and threat abatement plan under the Act.



Our Strategic Focus for 2017/18 and Beyond

The community through the consultation for Council's new Community Strategic Plan 2027 has identified the following major issues and opportunities:-

- ✓ Adequate policing levels and reduction in crime
- ✓ Flood levee and costs of insurance premiums for Narromine residents
- ✓ Ongoing maintenance and levels of service for the Shire's local road network, and other essential services such as water, sewerage and waste
- ✓ Employment opportunities and business development
- ✓ Maintaining and improving parks
- ✓ Improving sport and recreation facilities (multi-purpose centre)
- ✓ Connecting our community
- ✓ Inclusion and access for all residents
- ✓ Engagement of youth and community wellbeing
- ✓ Community expectations of local government to lead, coordinate and partner

Guiding Principles

Council will now focus on the following guiding principles to achieve the vision for 2027:-

1. Vibrant Communities

Goal: We want to create a safe, healthy and connected region that encourages participation and a strong sense of pride in our community and each other's wellbeing.

2. Growing our Economy

Goal: We have a diverse economy with thriving businesses that offer a range of employment opportunities supported by skill development options.

3. Protecting and Enhancing our Environment

Goal: We value our natural and building environment, our resources for the enjoyment of the community and visitors to our Shire.

4. Proactive Leadership

Goal: We are an open and accountable local government that involves our community in the decision making process and effectively manages our public resources through sound financial management and well informed strategic planning for our Shire's future.

Contact Information

Contacting Council

Customer Service & Payments Centre
 120 Dandaloo Street
 Narromine
 Open from 8.30 am to 5.00 pm Monday to Friday
 Telephone 02 6889 9999
 (for payments and general enquiries)

Council Chambers
 124 Dandaloo Street
 Narromine
 Open from 8.30 am to 5.00 pm Monday to Friday
 Telephone 02 6889 9999
 (for general enquiries)

Correspondence

All correspondence should be addressed to the General Manager and sent to:-

Narromine Shire Council, PO Box 115, Narromine, NSW, 2821

Email: mail@narromine.nsw.gov.au

Fax: 02 6889 9998

Website:- www.narromine.nsw.gov.au

Council's Contact Directory

Administration – 6889 9999
 Animal Control – 6889 9999
 Narromine Public Library – 6889 1088
 Trangie Public Library – 6888 7501
 Narromine Swimming Pool – 6889 1448
 Trangie Swimming Pool – 6888 7536
 Narromine Sports Centre – 6889 1180
 Narromine Waste Depot – 6889 9957
 Macquarie Valley Family Day Care – 6889 1368
 Tourist Information – 6889 9980
 SES (Floods and Storms) – 132 500

After Hours – 6889 9999

Community Connection

Provision of Information

Council Column – every Wednesday a “Council Column” is published in the Narromine News and Trangie Advocate, featuring information about upcoming events, draft policies, tenders, public notices, Council Meeting dates and proposed developments.

Council's website can be accessed at www.narromine.nsw.gov.au. The website includes up to date information about Council services, media releases, public notices, positions vacant and various other documents relating to Council operations.

Newsletter – Council distributes a quarterly newsletter to all residents living in Tomingley, Trangie and Narromine.

Twitter and Facebook – Narromine Shire Council provides regular updates on social media channels.

Accessing Information

Public Documents

Narromine Shire Council provides a number of documents to inform the community about Council operations and services. These include Business Papers and Minutes, Community Strategic Plan, Delivery Program and Operational Plan, Long-Term Financial Plan and Workforce Plan and the Statutory Annual Report. These can be accessed from Council's website, the Customer Service and Payments Centre, Council Chambers or by contacting Council on 6889 9999.

Public Officer

Council's Public Officer can provide information on other documents not available on Council's website, and information under the *Government Information (Public Access) Act 2009*. The Public Officer can be contacted on 6889 9930.

Council Meetings

Ordinary Council Meetings are held on the second Wednesday of each month (except for January), at the Council Chambers, commencing at 5.30 pm. The Meeting Notice, Agenda and Business Papers are available on the Friday preceding the meeting at Council's Administration Buildings, the Narromine and Trangie Libraries, the Tomingley BP Fuel Service Station and on Council's website.

