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**NARROMINE SHIRE COUNCIL**  
**ORDINARY MEETING BUSINESS PAPER – 8 FEBRUARY 2023**  
**REPORTS OF COMMITTEES**

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**1. REPORT OF THE NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

The report to and minutes of the Narromine Showground and Racecourse Advisory Committee Meeting held on 8 December 2022 at the Narromine Shire Council Chambers are attached (**See Attachment No. 1**).

**RECOMMENDATION**

That the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 8 December 2022 be adopted.

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**2. REPORT OF THE NARROMINE AUSTRALIA DAY COMMITTEE**

The minutes of the Narromine Australia Day Committee Meeting held on 16 January 2023 at the Narromine Shire Council Chambers is attached (**See Attachment No. 2**).

**RECOMMENDATION**

That the recommendations from the minutes of the Narromine Australia Day Committee Meeting held on 16 January 2023 be adopted.

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**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL CHAMBERS ON THURSDAY 8 DECEMBER 2022**

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**PRESENT:** Cr Dawn Collins (Chair), Cr Dianne Beaumont, Sally Packham (Narromine Pony Club), Nick Powell (Narromine Show Society), Shelli Hazzard (Narromine Turf Club), Phil Johnston (Director Community and Economic Development), Clare Gill (Narromine Pony Club), David Paine (Narromine Turf Club) and Alison Attwater (Minute Taker)

**1. WELCOME**

The Chair welcomed those present and declared the meeting open at 3.00 pm.

**2. APOLOGIES**

**RECOMMENDED** Cr Beaumont/Nick Powell that the apologies of Robert Handsaker (Narromine Turf Club) and Bill Gibbs (Narromine Show Society) be accepted.

**3. DECLARATION/CONFLICT OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**RECOMMENDED** Nick Powell/Shelli Hazzard that the minutes of the previous meeting held on 23 June 2022 be accepted as a true and accurate record of the meeting.

**5. BUSINESS ARISING FROM THE MINUTES**

Discussion took place on the new plans for the dining and bar area. It was decided that when the plans are received, they will be provided to the committee and discussed at the next meeting.

**6. REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

**1) Follow-up Items**

It was noted that the race caller's tower lights are complete. Further discussion took place on the tower, and it was advised that a fence would be a welcome addition to the base of the staircase. Council advised that their WHS officer would look at the stairs and give feedback.

**Action: Council WHS officer to inspect tower and give feedback on fencing stairway**

**RECOMMENDED:** Shelli Hazzard/Sally Packham that the information be noted.

**2) Work Health and Safety**

Narromine Turf Club advised that their minimum standards report is due and would notify the Council of any issues arising from this report.

**RECOMMENDED:** Shelli Hazzard/Clare Gill that the information be noted.

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**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL CHAMBERS ON THURSDAY 8 DECEMBER 2022**

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE  
Cont'd.**

**3) Bookings**

The subject of rubbish removal after private functions was raised, and who was responsible for this. Council advised that they would investigate and report back to the committee.

**Action: Council to investigate the removal of the rubbish procedure following private functions at the showground.**

**RECOMMENDED:** Cr Beaumont /Shelli Hazzard that the information be noted.

**4) Financial Report**

**RECOMMENDED:** Cr Beaumont/David Paine that the Financial Report as presented is accepted.

**5) Director's Report**

**RECOMMENDED:** Shelli Hazzard/Cr Beaumont that the Director's Report as presented be accepted.

**6) GENERAL BUSINESS**

Slashing of the entire showground was raised, and it was decided that users would contact Council to advise when this was required.

Narromine Turf Club advised that the irrigation system is aging and requires repairs. A new system will cost approx. \$40,000.00 therefore, funding streams will need to be sourced.

**7) NEXT MEETING**

The next meeting of the Narromine Showground and Racecourse Advisory Committee will be held on 16 February 2023, commencing at 3.00 pm at the Council Chambers. There being no further business, the meeting closed at 3.33 pm.

The minutes (pages 1-2) were confirmed on \_\_\_\_\_ 2023 and are a true and accurate record of proceedings of the meeting held on 8 December 2022.

**CHAIR**

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 8 DECEMBER 2022**

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**1. FOLLOW-UP UP ITEMS**

Pooling water near the dining room		<b>ACTION:</b> Council staff to investigate the pooling water near the dining room <b>OUTCOME:</b> Council has inspected the area and is preparing a quote for works
Roller door maintenance		<b>ACTION:</b> Council to engage roller door specialist <b>OUTCOME:</b> Complete.
New plans for the dining room and bar area		<b>Action:</b> Council to engage a design consultant to draft plans for the showground bar and dining room <b>Outcome:</b> Inspection complete awaiting plans
Race Callers Tower Lights		<b>Action:</b> Narromine Turf Club to obtain quotes for tower lights <b>Outcome:</b> Complete

**RECOMMENDATION**

That the information is noted.

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**2. WORK HEALTH AND SAFETY ISSUES**

Have any other Work Health and Safety Issues arisen for further consideration?

Nil

**RECOMMENDATION**

That the information be noted.

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**3. BOOKINGS**

Since the last meeting in June 2022, there have been Six (6) functions at the Narromine showground. There are two (2) forward booking for the next four months up to February 2023

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 8 DECEMBER 2022**

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<b>Name</b>		<b>Event Date</b>
Private Function		21 August 2022
Narromine Show		3 September 2022
Private Function		1 October 2022
Narromine Turf Club		15 October 2022
Private Function		19 November 2022
Narromine Turf Club		24 November 2022

**RECOMMENDATION**

That the information be noted.

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**4. FINANCIAL REPORT**

The Narromine Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1**.

**RECOMMENDATION**

That the Financial Report as presented be adopted.

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**5. Directors Report**

Welcome to our last meeting for 2022. It was great to see the Narromine show return this year, and a fun time was had by all who attended. Unfortunately, rain has played havoc with race meetings this year. Congratulations to the Turf Club committee for going ahead with their social day on October 15. Hopefully, the race meeting on the 24<sup>th</sup> of November will go ahead. It may be early, but Merry Christmas to all, and see you again in 2023.

**RECOMMENDATION**

That the information be noted.

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**6. Next Meeting**

The next Narromine Showground and Advisory Committee meeting will be held on Thursday, 16 February 2023, at 3 pm at the Council Chambers.

**RECOMMENDATION**

That the information be noted.

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**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE  
HELD AT COUNCIL'S CHAMBERS THURSDAY 8 DECEMBER 2022**

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Phil Johnston

**Director, Community and Economic Development**

2022-2023		INCOME		USER CHARGES									
				FEES		CONTRIBUTIONS							
						NME TURF CLUB	NME SHOW SOCIETY	NME SHIRE	SUNDRIES		OTHER INCOME	INTEREST	TOTAL INCOME
DATE	DETAILS	REC	COTTAGE RENT	OTHER FACILITIES	STABLES								
1/07/2022			725.60										725.60
18/07/2022							1,295.45						1,295.45
19/07/2022				107.27									107.27
19/07/2022					675.61								675.61
21/07/2022					675.61								675.61
21/07/2022					193.03								193.03
21/07/2022					193.03								193.03
26/07/2022	Hire of Showground -			359.09									359.09
1/08/2022	Narromine Shire Council - Annual Contribution							10,200.00					10,200.00
1/08/2022			355.60										355.60
23/08/2022					675.61								675.61
23/08/2022					193.03								193.03
23/08/2022					193.03								193.03
24/08/2022	Hire of Showground -			359.09									359.09
26/08/2022								1,295.45					1,295.45
1/09/2022			605.60										605.60
8/09/2022							(1,295.45)						(1,295.45)
8/09/2022				359.09									359.09
20/09/2022					675.61								675.61
20/09/2022					193.03								193.03
20/09/2022					193.03								193.03
23/09/2022				359.09									359.09
29/09/2022				359.09									359.09
30/09/2022			395.60										395.60
13/10/2022				(340.91)									(340.91)
31/10/2022					675.61								675.61
31/10/2022					193.03								193.03
31/10/2022					193.03								193.03
												0.00	
												0.00	
												0.00	
<b>TOTAL</b>			<b>2,082.40</b>	<b>1,561.81</b>	<b>4,922.29</b>	<b>0.00</b>	<b>1,295.45</b>	<b>10,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,061.95</b>
										NB - Do not include Bonds Income as it is refundable			
										9500007			
										<b>Account</b>	<b>Description</b>	<b>Amount</b>	
										4600.200.142	Rental/Lease	\$ 9,861.95	
										4600.200.249	Other Sundry Income	\$ -	
										4600.200.270	Contributions Received	\$ 10,200.00	
												<b>\$ 20,061.95</b>	
												Difference	\$ -

NSRAC		EXPENDITURE															
2022-2023																	
		<b>REPAIRS &amp; MAINT</b>															
DATE	FOR	CHQ	ELECTRICITY	INSURANCE	VANDILISM REPAIRS	CLEANING	RATES & WATER	WAGES & PLANT	SUNDRY	GROUND	PLANT	Insurance Excess	BUILDINGS / FIXTURES	TURF	HOUSE	TOILETS	TOTAL
1/07/2022								71.74									71.74
1/07/2022	Narromine Shire Council - Rates						1,227.52										1,227.52
2/08/2022			452.23														452.23
2/08/2022			15.75														15.75
31/08/2022								1,042.65									1,042.65
2/09/2022			593.87														593.87
2/09/2022			15.76														15.76
2/09/2022								61.91									61.91
21/09/2022	Narromine Shire Council - Water		200.20														200.20
21/09/2022	Narromine Shire Council - Water		6.60														6.60
28/09/2022													11.26				11.26
30/09/2022								57.58									57.58
4/10/2022	Shell Energy		15.29														15.29
6/10/2022								910.22									910.22
21/10/2022								431.94									431.94
-																	
			<b>1,299.70</b>	-	-	-	<b>1,227.52</b>	<b>2,576.04</b>	-	-	-	-	<b>11.26</b>	-	-	-	<b>5,114.52</b>
												Account	Description	Amount			
												4600.100.300	Salaries & Wages	2,576.04			
												4600.100.301	Overtime	-			
												4600.100.400	Contractors	-			
												4600.100.440	Electricity	1,092.90			
												4600.100.442	Rates	1,227.52			
												4600.100.443	Water	206.80			
												4600.100.445	Telephone Charges	-			
												4600.100.499	Other Expenses	-			
												4600.100.500	Materials Purchased	11.26			
												4600.100.505	Inventory	-			
												4600.100.532	Stationery & Office Consumables	-			
												4600.100.555	Gravel Costs	-			
												4600.100.970	Plant Hire - Internal Usage	-			
														<b>5,114.52</b>			
																Difference	-



**Narromine Showground and Racecourse  
Advisory Committee  
Statement of Working Funds  
As at 09/11/2022**

Balance Brought Forward as at 01/07/22	124,452.03
Add Receipts	20,061.95
Less Payments	<u>(5,114.52)</u>
<b>Balance of Working Funds 09/11/2022</b>	<b><u>139,399.46</u></b>
Security Bonds Held	<u>3,645.00</u>
Reconciled Balance	<u>143,044.46</u>
<b>Check:</b>	<b>-</b>

Balance Sheet Check:

Reconciled Bank Balance 1 July 2022	124,452.03
Profit Year to Date	<u>14,947.43</u>
<b>Reconciled Working Funds Balance 09/11/2022</b>	<b><u>139,399.46</u></b>
Plus Security Bonds Held	3,645.00
Reconciled Balance (from GL)	<b>143,044.46</b>
Check:	-

## Narromine Showground and Racecourse Advisory Committee

### Statement of Income & Expenditure Period Ending 09/11/2022

#### INCOME

Contributions		
Narromine Turf Club	-	
Narromine Show Society	1,295.45	
Narromine Shire	10,200.00	
Sundry	-	
		11,495.45
Fees		
Cottage Rent	2,082.40	
Other Facilities	1,561.81	
Stables	4,922.29	
		8,566.50
Other Income		
Grant - Amentities Building	-	
Loan - Amentities Building	-	
Interest		
		-
		<b>20,061.95</b>

#### EXPENDITURE

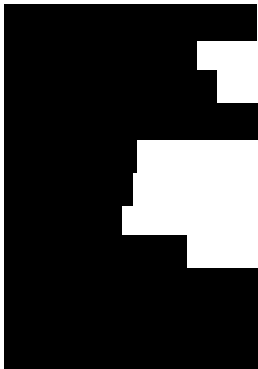
Vandalism Repairs		-
Cleaning		-
Electricity		1,299.70
Insurance - Excess		-
Insurance		-
Repairs & Maintenance		
Buildings / Fixtures	11.26	
Grounds	-	
Plant	-	
Turf	-	
House Repairs	-	
Toilets	-	11.26
Rates & Water		1,227.52
Wages & Security		2,576.04
Sundry		-
		<b>5,114.52</b>
<b>PROFIT/(LOSS) YEAR TO DATE</b>		<b>14,947.43</b>
<b>ADJUSTED PROFIT/(LOSS) YEAR TO DATE</b>		<b>14,947.43</b>

Balance Authority

	Job Number or GL Number		
BBF Authority 2021-2022	GL 69010	\$	126,586.03
Authority Balance 2022-2023	GL 69010	\$	16,458.43
	<b>Balance</b>	<b>\$</b>	<b>143,044.46</b>

Bonds Held Balance 2021-2022	GL 69230.8595.2040	\$	2,134.00
Bonds Held Balance 2021-2022	GL 69230.8595.2040	\$	1,511.00
	<b>Total</b>	<b>\$</b>	<b>3,645.00</b>

**Bonds Outstanding**

	14/06/2019	-	526.00
	10/11/2020	-	554.00
	22/03/2021	-	554.00
	22/03/2021	-	500.00
	12/05/2022	-	500.00
	6/05/2022	-	500.00
	8/09/2022	-	513.00
	23/09/2022	-	513.00
	24/08/2022	-	513.00
	26/07/2022	-	513.00
29/09/2022	-	513.00	
	<b>Total</b>	-	<b>4,699.00</b>
	Difference	-\$	1,054.00

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**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN  
NARROMINE SHIRE COUNCIL CHAMBERS ON MONDAY 16 JANUARY 2023**

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**PRESENT:** Cr Les Lambert (Chair), Ros Reid, Viv Halbisch, David Taylor, Rebecca Powell (Minute Taker),

The Chair welcomed those present and declared the meeting open at 4.32pm.

**1. APOLOGIES**

Keith Elrington and Cr Forrester

**2. DECLARATION/CONFLICT OF INTEREST**

Nil

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDED** Viv Halbisch /Ros Reid that the Minutes of the previous meeting of the Narromine Australia Day Committee held on 28 November 2022 be accepted as a true and accurate record of the meeting.

**4. BUSINESS ARISING FROM THE MINUTES**

Nil

**5. GENERAL BUSINESS**

Discussion took place on the run sheet and event plan for 2023, and the following was noted.

- An 8.00 am start for breakfast was agreed upon, with the committee to arrive for setup at 7.00am.
- Nathanael Edwards to play background music from 8.30am and to provide the backing music for the Wesley Choristers for the national anthem; if they are able to provide anyone to sing on the day. Rebecca Powell to advise.
- No representative has been provided to do welcome to country or raise the flags from NLALC as yet.
- Run sheet to be amended and updated and to be sent to committee.
- Rotary, Generocity and Lions Club to work together on the two BBQs and tea and coffee stations.
- Details confirmed as per previous minutes for what each organisation will bring on the day.
- Raffle prizes and raffle books have been purchased.
- It was confirmed that there will be one citizenship ceremony to be held on the day. Council to provide details to Cr Collins to officiate.
- Cr Lambert advised that Narromine had been noted on the news as the Australia Day watermelon eating capital and proposed that the event be held this year with Cr Forrester to host.
- It was decided that 6 large watermelons be purchased by Council, and that there will be 4 categories, under 6, 7-12, 12-16 and 16+, with \$5.00 prize money awarded to the winner of each category.
- Events for 2024 were discussed and it was suggested for the committee to add events such as, egg and spoon race, apple bobbing, thong throwing, three-legged race and sack races.

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**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN  
NARROMINE SHIRE COUNCIL CHAMBERS ON MONDAY 16 JANUARY 2023**

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**6. NEXT MEETING**

To be advised.

There being no further business, the meeting closed at 5.03 pm.

The Minutes (pages 1 - 2) were confirmed at a meeting held on the \_\_\_\_\_ day  
of \_\_\_\_\_ 2023 and are a full and accurate record of the  
meeting held on the 16 January 2023.

**CHAIR**