
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 10 MAY 2023
REPORTS TO COUNCIL – FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 30 APRIL 2023

Author	Director Finance & Corporate Strategy
Responsible Officer	Director Finance & Corporate Strategy
Link to Strategic Plans	CSP – 4.3 A financially sound Council that is responsible and sustainable DP - 4.3.1.5 Provide monthly cash balances and detailed quarterly financial reports to Council.

Executive Summary

Council's investments are made in accordance with legislative requirements and are certified as such by the Responsible Accounting Officer. This report details Council's investments as at 30 April 2023.

Report

Under the Local Government Act 1993 and Local Government (General) Regulation 2021, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis. The report must be made up to the last day of the month immediately preceding the meeting.

The management of Council's Investments is delegated by the General Manager to the Director of Finance and Corporate Strategy.

Council's investments are made in accordance with the Local Government Act 1993, Local Government (General) Regulation 202, Ministerial Investment Order issued February 2011, the Office of Local Government's Guidelines and Council's Investment Policy.

Council's investment portfolio is managed through term deposits and the current interest rates range from 3.60% to 4.70%. During April, Council's total cash and investments decreased by \$584K from \$26,928M to \$26,344. This is due to the transfer of funds to the cheque account for cashflow purposes. Council's investment portfolio as at 30 April 2023 is attached as **Attachment No. 1**.

Financial Implications

The 2022/23 Budget estimates the total annual Investment Revenue as \$1,168,896 which represents an estimated return of 5.06 and is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

1. INVESTMENT REPORT AS AT 30 APRIL 2023 (Cont'd)

Legal and Regulatory Compliance

- Local Government Act, 1993 – Section 625
- Local Government (General) Regulation, 2021 – Clause 212
- Council Investment Policy 2019
- Ministerial Investment Order – 12 January 2011

Risk Management Issues

Council's risk management strategy is to diversify the allocation of funds across different financial institutions and government authorities based on credit ratings as per the Investment Policy. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

Attachments

- 1 Investment Portfolio as at 30 April 2023 (***Attachment No. 1***)

RECOMMENDATION

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2. 2022-2023 REQUEST FOR FINANCIAL ASSISTANCE

Author	Director Finance & Corporate Strategy
Responsible Officer	Director Finance & Corporate Strategy
Link to Strategic Plans	DP - 1.1.2.1 In partnership with the community, continue to facilitate events that celebrate community values including all groups within the community and provide financial and in-kind assistance for community and private events. 1.2.2.1 Provide grants through the Donations, Sponsorships & Waiver of Fees & Charges Policy process to community groups, with an emphasis on sports, recreation, arts, cultural, leadership and development activities.

Executive Summary

This report provides information to Council on the request for financial assistance by the Narromine Rescue Squad.

Report

Council's Donations, Sponsorships and Waiver of Fees Policy invites applications for financial assistance to individuals and organisations with the application process closing 30 September 2022. Council has now received another application from the Narromine Rescue Squad Inc.

Council has an amount of \$7,433.64 remaining from the original \$25,000 allocation for the purpose of providing financial assistance. A copy of the Application for Financial Assistance for the financial year 2022-23 has been provided to Council under separate cover.

The application dated 14 July 2022; was received by Council on 24 April 2023. No reason was provided by the Narromine Rescue Squad Inc for the delay in emailing the application.

The Narromine Rescue Squad Inc is a local organisation run by volunteers who specialise in first response rescue services. They have requested a donation of \$4,377.80 which is equivalent to their 2022-23 rates.

Financial Implications

Council has an allocation of \$7,433.00 remaining in the 2022/23 Operational Plan for the purpose of providing assistance under this program.

2. 2022-2023 REQUEST FOR FINANCIAL ASSISTANCE (Cont'd)

Legal and Regulatory Compliance

Local Government Act 1993 – Section 356 – Allows Council to contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Local Government Act 1993 – Section 377 – Council cannot delegate the function of contributing money or otherwise grant financial assistance.

Risk Management Issues

Compliance with legislative and regulatory obligations

Internal/External Consultation

Nil

Attachments

- Council's budgeted Committee allocations (***Attachment No. 2***)

RECOMMENDATION

That Council allocate \$4,377.80 to the Narromine Rescue Squad from the Community Donations Fund.

Barry Bonthuys
Director Finance & Corporate Strategy
Responsible Accounting Officer

Attachment 1 - Investments - 30 April 2023

Financial Institution	Bank Rating	Investment Type/Maturity Date	Investment Rating	Current Rate	Term	Amount (\$)	Comment
Cash & At Call							
Commonwealth Bank	AA-	Business Online Saver - at call - Interest - Special rate 3.60%	A-1+	3.60%	N/A	6,343,808.01	S&P Short Term
TOTAL						6,343,808.01	
Percentage of Total Portfolio						24.08%	
Average Investment Yield						3.60%	
Term Deposits							
Commonwealth Bank	AA-	Term Deposit - 08/05/2023	A-1+	3.82%	241 Days	2,000,000.00	S&P Short Term
Commonwealth Bank	AA-	Term Deposit - 06/06/2023	A-1+	3.85%	270 Days	3,000,000.00	S&P Short Term
NAB	AA-	Term Deposit - 06/07/2023	A-1+	4.15%	210 Days	3,000,000.00	S&P Short Term
NAB	AA-	Term Deposit - 08/08/2023	A-1+	4.42%	210 Days	2,000,000.00	S&P Short Term
Commonwealth Bank	AA-	Term Deposit - 09/09/2023	A-1+	4.04%	365 Days	3,000,000.00	S&P Short Term
NAB	AA-	Term Deposit - 04/10/2023	A-1+	4.30%	240 Days	2,000,000.00	S&P Short Term
NAB	AA-	Term Deposit - 02/11/2023	A-1+	4.70%	240 Days	3,000,000.00	S&P Short Term
NAB	AA-	Term Deposit - 05/12/2023	A-1+	4.40%	243 Days	2,000,000.00	S&P Short Term
TOTAL						20,000,000.00	
Percentage of Total Portfolio						75.92%	
Average Investment Yield						4.21%	
Total Investment Portfolio						26,343,808.01	

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Attachment 2 - 2022-2023 Request for Financial Assistance

Application #	Organisation Name	Amount Requested (Ex GST)	Funds Rec'd Last Yr	Purpose of Donation/Waiver	Accessibility to other funding sources	Recommended Amount	Rationale
7	Narromine Rescue Squad	\$ 4,377.80	\$ 4,377.80	Donation equal to Council rates for 131 Algalah Street, Narromine	Raffles, Donations, Fundraiser BBQs etc	\$ 4,377.80	Narromine Rescue Squad Inc is run by volunteers who donate their time for training and callouts to rescues, accidents etc. Relies on the support of the local community.
	TOTAL	\$ 4,377.80	\$ 4,377.80			\$ 4,377.80	
				Entity/Organisation - Community Donations			
				Trangie Pony Club	\$ 237.00		
				Narromine Hospital Auxiliary	\$ 2,000.00		
				Narromine Mens Shed	\$ 1,000.00		
				Macquarie Yabbies	\$ 1,800.00		
				Orana Beekeepers Inc	\$ 400.00		
				Trangie CWA	\$ 2,666.44		
				Previously Allocated	\$ 8,103.44		
				Narromine Rescue Squad Inc	\$ 4,377.80		
					\$ 12,481.24		

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