



***DRAFT***

**MINUTES  
ORDINARY MEETING OF COUNCIL**

***held on***

**WEDNESDAY, 13 February 2019**

**PRESENT**

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), Rob McCutcheon, Lyn Jablonski, Mark Munro, Colin Hamilton, Trudy Everingham, Les Lambert and; Mrs Jane Redden (General Manager); Mr André Pretorius (Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Executive Manager Corporate Governance), Mr Guy Marchant (Executive Manager Health Building & Environmental Services) and Ms Carlyne Marchant (Minute Taker).

**WELCOME**

The Chair welcomed those present and declared the meeting open at 5.30 pm.

**PRAYER**

The prayer was taken by Cr Lambert.

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement to Country was made by Cr Davies.

**APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

**RESOLVED** Crs Collins/Lambert that Leave of Absence be granted to Cr Craft.

**2019/001**

**CONFIRMATION OF MINUTES**

**RESOLVED** Crs Lambert/McCutcheon that the Minutes of the Ordinary Meeting held on 12 December 2018 be adopted as a true and correct record of the meeting.

**2019/002**

**DISCLOSURES OF INTERESTS**

**Cr McCutcheon declared a Significant Non-pecuniary Interest in item 11 – Notices of Motion/Questions with Notice he is the Chair of the Trangie Health Council. Jane Redden declared a Significant Non-pecuniary Interest in item 13 – Confidential Matters as her husband is a close friend of the lessee. Marion Truscott declared Significant Non-pecuniary Interest in item 13 – Confidential Matters as there is friendship between children.**

**PUBLIC FORUM**

Nil

**MAYORAL MINUTE****1. MAYORAL DIARY**

**RESOLVED** Crs Lambert /Collins that the report be noted.

**2019/003**

**2. DEPUTY MAYORAL DIARY**

**RESOLVED** Crs Collins/Jablonski that the information be noted.

**2019/004**

**3. ATTENDANCE AT GLOBAL FOOD FORUM 2019**

**RESOLVED** Crs Lambert/Hamilton that the Mayor and delegate from the Economic Development Group Committee attend the Global Food Forum 2019 on 20 March 2019.

**2019/005**

**4. DELEGATE'S REPORT – MURRAY DARLING ASSOCIATION**

**RESOLVED** Crs Lambert/McCutcheon that the information be noted.

**2019/006**

**5. DELEGATE'S REPORT – TRANGIE ACTION GROUP**

**RESOLVED** Crs Collins/Hamilton that the information be noted.

**2019/007**

**6. DELEGATES REPORT – PUBLIC LIBRARIES**

**RESOLVED** Crs Lambert/Collins that the information be noted.

**2019/008**

**REPORTS OF COMMITTEES**

**1. INTERNAL AUDIT COMMITTEE**

**RESOLVED** Crs Lambert/Munro that the report of the Internal Audit Committee and the recommendations from the minutes of 10 December 2018 be adopted.

**2019/009**

**2. RURAL FIRE SERVICE LIAISON COMMITTEE**

**RESOLVED** Crs McCutcheon/Lambert that:

1. The report of the Rural Fire Services Liaison Committee and the recommendations from the minutes of 30 January 2019 be adopted.
2. Council write a letter to the Rural Fire Service expressing concern that Council has not yet taken any delivery of tankers for the past two years, despite paying the required contributions.

**2019/010**

**3. LOCAL TRAFFIC COMMITTEE**

**RESOLVED** Crs Collins/McCutcheon that the report of the Local Traffic Committee and the recommendations from the minutes of 4 February 2019 be adopted.

**2019/011**

**4. NARROMINE AUSTRALIA DAY COMMITTEE**

It was noted that the meeting was held on 14 January 2019 not 21 January 2019 as minuted.

**RESOLVED** Crs Lambert/Munro that the report of the Narromine Australia Day Committee and the recommendations from the minutes of 14 January 2019 be adopted.

**2019/012**

**REPORTS TO COUNCIL - GENERAL MANAGER**

**1.    ADMINISTRATION OF SEPTEMBER 2020 ELECTIONS**

The General Manger noted that Council had received a Circular from the Office of Local Government indicating the Government has approved a review by IPART of the costs of conducting local government elections. The purpose of the review is to ensure a robust method of determining costs applied in order to minimise the financial burden on councils and ratepayers and to ensure the elections are conducted efficiently and cost effectively. IPART is to submit its final report to the Minister by 30 August 2019.

Under proposed amendments to the Local Government Act 1993, Council will now have until 1 January 2020 to resolve to make a decision on the administration of their elections and enter into any arrangements with the NSW Electoral Commission.

**RESOLVED** Crs Collins/Munro that Narromine Shire Council ("the Council") resolves:

1. Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

**2019/013**

**2.    PUBLIC ACCESS TO COUNCIL INFORMATION POLICY**

**RESOLVED** Crs Lambert/Everingham that the Public Access to Council Information Policy as attached to the report be adopted.

**2019/014**

**3.    CODE OF CONDUCT FOR LOCAL COUNCILS IN NSW AND PROCEDURES**

**RESOLVED** Crs McCutcheon/Collins that the Council adopts the Model Code of Conduct and Procedures as attached to the report and retains the supplementary provision governing the use of social media.

**2019/015**

**REPORTS TO COUNCIL - GENERAL MANAGER (cont'd)**

**4.    COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT POLICY**

**RESOLVED** Crs Lambert/McCutcheon that Council:

1.    Note the report
2.    Adopt the draft Councillor Induction and Professional Development Policy as attached to the report.

**2019/016**

**5.    CODE OF MEETING PRACTICE**

**RESOLVED** Crs McCutcheon/Lambert that Council adopt the draft Model Code of Meeting practice (not including the clauses relating to Joint Organisations and the Notes); together with the inclusions summarised in the report, to be placed on public exhibition for a period of 28 days, allowing 42 days for public submissions to be made.

**2019/017**

**6.    DELIVERY PROGRAM PROGRESS REPORT – 1 JULY 2018 TO 30 DECEMBER 2018**

**RESOLVED** Crs Lambert/Munro that the Delivery Program Progress Report from 1 July 2018 to 30 December 2018 be noted.

**2019/018**

**7.    DISCLOSURES BY DESIGNATED PERSONS' RETURN**

**RESOLVED** Crs Lambert/Collins that the information be noted.

**2019/019**

**8.    DEVELOPMENT ADJOINING NARROW LANEWAYS – INTERIM POLICY**

**RESOLVED** Crs Lambert/McCutcheon that Council adopt the Draft Development Adjoining Narrow Laneways – Interim Policy.

Cr Davies called for a division on the planning matter. The vote was unanimous

**2019/020**

**9.    DEVELOPMENT APPROVALS**

**RESOLVED** Crs Collins/McCutcheon that the information be noted.

**2019/021**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY**

**1.    BUDGET REPORT – KEY PERFORMANCE INDICATORS – 31 JANUARY 2019**

**RESOLVED** Crs Lambert/Munro that the report regarding Council's Key Performance Indicators be received and noted.

**2019/022**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY (cont'd)**

**2.    INVESTMENT REPORT AS AT 31 DECEMBER 2018**

**RESOLVED** Crs Lambert/McCutcheon that:

1.    the report regarding Council's Investment Portfolio be received and noted;
2.    the certification of the Responsible Accounting Officer is noted and the report adopted.

**2019/023**

**3.    INVESTMENT REPORT AS AT 31 JANUARY 2019**

**RESOLVED** Crs Lambert/McCutcheon that:

3.    the report regarding Council's Investment Portfolio be received and noted;
4.    the certification of the Responsible Accounting Officer is noted and the report adopted.

**2019/024**

**4.    QUARTERLY BUDGET REVIEW STATEMENT – 31 DECEMBER 2018**

**RESOLVED** Crs Lambert/Munro that:

1.    That the document entitled "Quarterly Budget Review Statement – December 2018", as attached to the report, be noted;
2.    That the variations of income, operating expenditure, capital expenditure and reserves as identified in the "Quarterly Budget Review Statement – December 2018" be approved and voted.

**2019/025**

**5.    GARBAGE COLLECTION AREAS**

**RESOLVED** Crs Lambert/Collins that Council approve the proposed waste collection areas of Narromine, Trangie and Tomingley as attached to the report, to be placed on public exhibition for a period of 28 days with public submissions made to Council during this period.

**2019/026**

**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES**

**1.    WORKS REPORT**

**RESOLVED** Crs Hamilton/Everingham that the information be noted.

**2019/027**

**2.    CALE OVAL CONCEPT PLAN**

**RESOLVED** Crs Lambert/Munro that Council adopt the Cale Oval concept plan.

**2019/028**

**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES (con'td)**

**3.     LEARN TO SWIM POOL FUNDING REQUEST**

**RESOLVED** Crs Collins/Munro that Council fund \$300,000 towards the construction of the learn to swim pool from its unrestricted General Reserve.

**2019/029**

**NOTICES OF MOTION/QUESTIONS WITH NOTICE REPORT**

**Cr McCutcheon declared a Significant Non-pecuniary Interest in item 11 – Notices of Motion/Questions with Notice he is the Chair of the Trangie Health Council.**

Cr McCutcheon left the meeting at 6.26pm

**1.     TRANGIE HEALTH COUNCIL**

**RESOLVED** Crs Jablonski/Hamilton that Narromine Shire Council provide a letter of support to the Trangie Health Council for their application for an increase in the number of aged care beds at the Trangie Multipurpose Health Centre.

**2019/030**

Cr McCutcheon returned to the meeting at 6.30pm.

**Jane Redden declared a Significant Non-pecuniary Interest in item 13 – Confidential Matters as her husband is a close friend of the lessee. Marion Truscott declared Significant Non-pecuniary Interest in item 13 – Confidential Matters as there is friendship between children.**

Jane Redden and Marion Truscott left the meeting at 6.30pm.

All the public left the meeting at 6.30pm.

**RESOLVED** Crs Munro/Everingham that Council move into Closed Meeting at 6.31pm.

**2019/031**





**OPEN COUNCIL**

Jane Redden and Marion Truscott returned to the meeting at 6.44pm.

**RESOLVED** Crs Lambert/Collins that the report of the Closed Meeting be adopted as follows:

**Item from the Director Finance and Corporate Strategy**

*This item is reported in Closed Meeting in accordance with Section 10A(2)(b) of the Local Government Act 1993, because it relates to the personal hardship of a ratepayer, and is therefore not in the public interest to disclose.*

**1. LEASE AGREEMENT TERMINATION**

**RECOMMENDED** Crs Lambert/Collins that:

1. That Council terminate the lease with immediate effect;
2. That Council retain the full leased area upon termination for its own purposes.

**2019/033**

There being no further business the meeting closed at 6.45pm.

The Minutes (pages 1 to 9) were confirmed at a meeting held on the day of \_\_\_\_\_ 2019, and are a full and accurate record of proceedings of the meeting held on 13 February 2019.

**Chair**