



***DRAFT***

**MINUTES  
ORDINARY MEETING OF COUNCIL**

***held on***

**WEDNESDAY, 6 MAY 2020**

**via Audio Visual Link**

**PRESENT**

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Mark Munro, Colin Hamilton, Les Lambert, Lyn Jablonski, Trudy Everingham, Rob McCutcheon and; Mrs Jane Redden (General Manager); Mr André Pretorius (Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Executive Manager Corporate Governance) and Ms Carolyne Marchant (Minute Taker).

**WELCOME**

The Chair welcomed those present and declared the meeting open at 5.33 pm.

**PRAYER**

The Prayer was taken by Cr Lambert.

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement to Country was made by Cr Davies.

**APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**CONFIRMATION OF MINUTES**

**RESOLVED** Crs Lambert/Everingham that the Minutes of the Ordinary Meeting held on 8 April 2020 be adopted.

**2020/062**

**DISCLOSURES OF INTERESTS**

**Cr McCutcheon declared a Significant Pecuniary Interest in item 1 – Confidential Matters Report – Purchase of Land in Narromine for Existing Drainage as a member of his family is involved.**

**MAYORAL MINUTE**

**1.    MAYORAL DIARY**

**RESOLVED** Crs Craft/Munro that the information be noted.

**2020/063**

**2.    DEPUTY MAYORAL DIARY**

**RESOLVED** Crs Collins/Munro that the information be noted.

**2020/064**

**MAYORAL MINUTE (Cont'd)**

**3.    ORANA JOINT ORGANISATION BOARD**

**RESOLVED** Crs Lambert/Munro that:

1.    The information be noted.
2.    Narromine Shire Council continues to remain a member of the Orana Joint Organisation.

**2020/065**

**REPORTS OF COMMITTEES**

**1.    LOCAL TRAFFIC COMMITTEE**

**RESOLVED** Crs Collins/Munro that the report be noted.

**2020/066**

**REPORTS TO COUNCIL - GENERAL MANAGER**

**1.    DRAFT REVISED INTEGRATED PLANNING AND REPORTING DOCUMENTS**

It was noted that the description of Softfall in the Softfall Replacement Program be expanded to Softfall and Other Park Improvements.

**RESOLVED** Crs Collins/Craft that the Residential water user charges – Narromine, Trangie and Tomingley in the Draft Statement of Revenue Policy be \$1.70 per KL with no step increase.

**2020/067**

**RESOLVED** Crs Craft/Lambert that the Bulk Water Supply – per Megalitre (Community Groups/Organisations only – approved on a case by case basis) continue to be charged at \$450.00 per Megalitre in the Draft 2020 – 2021 Fees and Charges.

**2020/068**

**RESOLVED** Crs Jablonski/Craft that all Cemetery fees increases be capped at 7% in the Draft 2020 – 2021 Fees and Charges.

**2020/069**

**RESOLVED** Crs Lambert/Collins that the General Manager is delegated authority to reduce fees and charges for Council's sporting facilities on a pro-rata basis as a result of the impact of the COVID-19 pandemic.

**2020/070**

**REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)**

**RESOLVED** Crs Lambert/Collins that the draft revised Integrated Planning and Reporting documents presented to the meeting with the adopted changes and inclusion of the Delegation to the General Manager be adopted and placed on public exhibition for 28 days prior to adoption of the final documents at the Ordinary Meeting of Council to be held on 10 June 2020.

**2020/071**

**2.    DELIVERY PROGRAM PROGRESS REPORT**

**RESOLVED** Crs Lambert/Jablonski that the 3rd Quarter Delivery Program Progress Report be noted.

**2020/072**

**3.    DRINKING WATER SUPPLY CARTERS POLICY**

**RESOLVED** Crs Collins/Lambert that the revised Drinking Water Supply Carters Policy 2020 be adopted.

**2020/073**

**4.    RENTAL – REGIONAL AUSTRALIA BANK**

**RESOLVED** Crs Lambert/Collins that the commencing rental for the lease of part 118 – 120 Dandaloo Street, Narromine be set at \$5,806.38 (plus GST) per annum, with annual CPI increments to be applied to the 2 x 12-month options to renew.

**2020/074**

**5.    DEVELOPMENT APPROVALS**

**RESOLVED** Crs Collins/Jablonski that the information be noted.

**2020/075**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY**

**1.    INVESTMENT REPORT AS AT 30 APRIL 2020**

**RESOLVED** Crs Lambert/Jablonski that:

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

**2020/076**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY (Cont'd)**

**2.    QUARTERLY BUDGET REVIEW STATEMENT – 31 MARCH 2020**

**RESOLVED** Crs Lambert/McCutcheon that:

1.    That the document entitled "Quarterly Budget Review Statement – March 2020", as attached to the report, be noted;
2.    That the variations of income, operating expenditure, capital expenditure and reserves as identified in the "Quarterly Budget Review Statement – March 2020" be approved and voted.

**2020/077**

**3.    EXECUTION OF LOAN FACILITY**

**RESOLVED** Crs Lambert/Munro that:

1.    That the General Manager and Mayor execute the Loan Agreement between New South Wales Treasury Corporation and Narromine Shire Council for the facility limit of \$1,100,000 for the development of industrial land and \$1,940,000 for the development of residential land.
2.    That the Common Seal of Narromine Shire Council be duly affixed to the Loan Agreement.

**2020/078**

**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES**

**1.    WORKS REPORT**

**RESOLVED** Crs Lambert/Collins that the information be noted.

**2020/079**

**CONFIDENTIAL MATTERS REPORT**

**1.    PURCHASE OF LAND IN NARROMINE FOR EXISTING DRAINAGE**

**RESOLVED** Crs Lambert/Munro that Council moves into Closed Meeting of Council in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 as the matter contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it and is therefore not in the public interest to disclose. Early disclosure of the information may put Council at a commercial disadvantage and prevent it from achieving best value for money outcome for the community.

**2020/080**

**Cr McCutcheon declared a Significant Pecuniary Interest in item 1 – Confidential Matters Report – Purchase of Land in Narromine for Existing Drainage as a member of his family is involved.**

The meeting moved out of the Open Council audio visual link and into a breakout room at 7.54pm.

**Cr McCutcheon did not participate in the break out room and effectively left the meeting at 7.54pm.**



**OPEN COUNCIL**

The meeting moved out of the break out room and back into the open Council audio visual link at 8.05 pm.

The meeting resumed in Open Council at 8.07 pm with **Cr McCutcheon present**.

**Resolution from Closed Meeting**

**CONFIDENTIAL MATTERS REPORT**

**1.    PURCHASE OF LAND IN NARROMINE FOR EXISTING DRAINAGE**

**RESOLVED** Crs Lambert/Craft that:

1.    Council accept the asking price of \$125,000 for 2.665 hectares of Lot 22 DP 538206 for the continued essential purpose of drainage with Council to incur all legal, subdivision and fencing costs associated with the purchase.
2.    That the purchase and associated costs be funded from the Drainage Reserve Budget.
3.    That upon purchase and in accordance with Section 31(2) of the Local Government Act, the land be classified as operational land.

**2020/081**

There being no further business the meeting closed at 8.09pm.

The Minutes (pages 1 to 7) were confirmed at a meeting held on the day of \_\_\_\_\_ 2020, and are a full and accurate record of proceedings of the meeting held on 6 May 2020.

**Chair**