
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 10 JUNE 2020
REPORTS OF COMMITTEES**

1. LOCAL EMERGENCY MANAGEMENT COMMITTEE

The minutes of the Local Emergency Management Committee Meeting held on 13 May 2020 via teleconference are attached (**See Attachment No. 1**).

RECOMMENDATION

That the report be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON
THURSDAY, 13 MAY 2020 VIA TELECONFERENCE**

PRESENT: Graham Millgate (Chair and LEMO), Acting Sergeant Mick Wiegold (LEOCON, NSW Police Orana), Katrine Rasmussen (NSW SES, Narromine), Andre Pretorius (Director, Infrastructure and Engineering Services, NSC), Stephen Knight (NSW Fire and Rescue), Anthony McEachern, (Volunteer Rescue Association), Kel Wise (REMO, NSW Police), Bron Waters (NSW Rural Fire Service), Julie Kirk (Narromine Health Service), Mark Pickford (NSW Rural Fire Service), Ewen Jones (NSW Fire and Rescue), Wade Haines (NSW Fire and Rescue), Jason Gavenlock (Local Land Services) and Sarah Masonwells (Minute Taker).

1. WELCOME

The Chair welcomed those present, and declared the meeting open at 9:36 am.

2. APOLOGIES

RECOMMENDED by consensus that the apologies of Jacob Mill (Volunteer Rescue Association), Gary Barber (NSW Fire and Rescue), Cr Craig Davies (Mayor, NSC), Lyndon Wieland (NSW Rural Fire Service), David Monk (NSW State Emergency Service), Ken Bermingham (Tomingley Gold Operations), Peter Treseder (NSW Fire and Rescue), Robyn Douglas (Timbreebongie House), Adam Wixx (NSW Fire and Rescue), Brigid Rice (SES Deputy Zone Commander), Sanu Thekkumpurath (Narromine Health Service) and Melissa McBride (NSW Ambulance Service) be accepted.

3. CONFIRMATION OF MINUTES

RECOMMENDED by consensus that the Minutes of the meeting held on 13 February 2020 are a true and accurate record of the meeting.

4. BUSINESS ARISING

- Nil

5. CORRESPONDENCE

- May 2020 REMO Report (*attachment No. 1*) was circulated via email by Kel Wise

6. CONTACT LIST

- N/A

7. AGENCY REPORTS

a) NSW State Emergency Service (SES) Macquarie Region (Katrine Rasmussen)

- Currently at 4 Members
- No training at the moment due to COVID-19
- Keeping up with availability of members with weekly rosters
- Recruitment drive to kick off soon
- Have attended a couple of call outs since last meeting

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON
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7. AGENCY REPORTS CONTINUED

b) NSW Ambulance Service

- Nil

c) NSW Fire and Rescue (Stephen Knight)

- From an organisation point of view, policy and procedures are in place due to COVID-19. Fire and Rescue are running COVID-19 pandemic like an incident
- Appreciation for a conference style meeting in these times
- Business as usual in regards to attending all calls etc.

d) Narromine Volunteer Rescue Association (Anthony McEachern)

- All COVID-19 procedures in place
- Online training in place two days a week
- Attended three incidents since last meeting

e) NSW Rural Fire Service (Mark Pickford)

- Social distancing continues and Officers are split between Wellington and Dubbo
- Basic training taking place
- Weemabah shed will not be finished at the end of the month as scheduled
- Every brigade has been given a \$10,000 grant. They have been asked to put together the equipment they require and to shop locally

f) NSW Police Orana – Narromine (Acting Sergeant Mick Wiegold)

- Vacant position is being filled by Dubbo
- 1 x infringement has been issued due to nonessential travel in the area, along with numerous warnings given out
- Proactive policing is paying off with low crime rates
- Rural crime is also down

g) Local Land Services LLS (Jason Gavenlock)

- Majority of staff are working from home
- Locust reports from Queensland and sightings around Cobar also
- Preparations with DPI regarding swine fever. It has now been detected in Papua New Guinea
- Lacey Blackley is based in the Dubbo office in an administration and customer service role and will stand in at meetings if Jason cannot attend

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON
THURSDAY, 13 MAY 2020 VIA TELECONFERENCE**

7. AGENCY REPORTS CONTINUED

h) Narromine Shire Council (André Pretorius, Director Infrastructure and Engineering)

- Business as usual with all operational requirements
- Business Continuity Plan put in place
- Prepping outdoor areas to reopen later this week
- All measures due to COVID-19 are in place with staff with Council following NSW State Government guidelines
- Inland Rail is behind due to inclement weather. They are practicing social distancing and have their policy and procedures around COVID-19 in place, with all contractors being inducted
- Some businesses in Narromine are closed and are continuing to be guided by the NSW State Government guidelines
- Narromine were having some supply chain issues but this has since been restored

i) Timbregongie House (Robyn Douglas)

- Nil

j) Narromine Health Service (Julie Kirk)

- Following Government Health Guidelines due to COVID-19
- Stringent conditions regarding visiting hours and amount of visitors
- Swabbing increased in the area
- Staff levels are good
- There was light relief yesterday with the celebration of National Nurses Day
- PPE supplies are good with a survey required to be filled out twice a week

k) Tomingley Gold Operations

- Nil

RECOMMENDED by consensus that the agency reports as presented be received.

8. RESCUE SUB COMMITTEE

- Acting Sergeant Mick Wiegold confirmed the meeting was held at 9am prior to the Local Emergency Management Committee Meeting

9. REMO REPORT

- Kel Wise highlighted due to COVID-19, if there was a second spike in the future, Narromine may need to provide a suitable location for drive through testing
- Also, if there is a vaccine released for COVID-19, another suitable location for the roll out of the vaccine with traffic and patient management would be a high priority, as well as vaccine security
- EMPLAN and CMG's reviews not too far away
- Next meeting at regional level will be via teleconference

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON
THURSDAY, 13 MAY 2020 VIA TELECONFERENCE**

10. GENERAL BUSINESS

- Nil

11. NEXT MEETING

The next Local Emergency Management Committee Meeting will be held on **Thursday, 13 August 2020**, commencing at 9.30 am; to be preceded by a Rescue Sub Committee Meeting commencing at 9.00 am, to be held at the Narromine Shire Emergency Services Complex.

There being no further business, the meeting closed at 9:58am.

The minutes (pages 1 – 4) were confirmed at a meeting held on 2020 and are a full and accurate of the meeting held on 13 May 2020.

Chair



REMO Report to Central West LEMCs – May 2020

1) Operational Information

COVID19 Activity in Western LHD

LEMCs have been active in their meetings/teleconferences in respect of monitoring their local communities for potential issues. This is important for the purposes of informing the REMC and, further on, the SEMC.

Whilst the case load in the LHD has been relatively minor, it is important to understand that the risks are still there, and the virus is still amongst us. We have been able to keep the number of infected people to a level that can be managed by our health systems, but the threats of a “spike” or of further clusters developing, are real and possible, particularly as we reduce and relax the public health orders and restrictions.

It is still important to promote within our communities social distancing, washing our hands, and self-isolating if you need to.

Where to next?

Western LHD are commencing “Drive Through COVID19 Testing” within the LHD.

LEMCs are asked to investigate and work with NSW Health regarding how this may be implemented. NSW Health staff will be working from a van

Considerations should include:

- suitable location with drive through ability,
- appropriate traffic plans to ensure minimal disruption to other road users,
- access to toilets and handwashing for Health staff,
- potential shelter for health Staff,
- potential for public order issues
- public information.

This testing has not been tried in the communities that are not clusters or hot-spots, so we are not sure what the potential take-up will be, nor are we sure who will attend. Any planning should be flexible and scalable.

Further on, consideration should be given to what immunisation clinics might look like in communities. Again, considerations need to be given to:

- location / buildings,
- parking,
- traffic flow,
- amenities,
- patient flow,
- vaccine security,
- public order,

NSW Bushfire Event

Within the Central West Region Recovery operations continue.

- COVID19 has significantly impacted cleanup activities by Laing O'Rourke
- Fencing assistance through Local Land Services.



2) ***Plans, Planning and Information***

Matters from the Central West Region Emergency Management Committee

CMG: Transport Accidents involving Animals

A number of LEMC had their CMGs endorsed at the Region Emergency Management Committee at the last meeting December 2019.

There are a few outstanding at present; Coonamble, Mid-Western, Warren, Lachlan. For those LEMCs who have had their CMGs vetted by DPI, can you please ensure these are endorsed at your next LEMC and forwarded to the REMO for inclusion in the next REMC.

Any outstanding CMG's intending to be presented to the REMC for endorsement should be emailed to DPI Ken Harrison: ken.harrison@dpi.nsw.gov.au in Word Format to allow for any editing requirements.

3) ***Training and Capability***

Central West EM Training

All Office of Emergency Management face to face Training has been postponed until further notice.

4) ***Exercises***

All Exercises have been postponed until further notice.

5) ***Upcoming Activities / Meetings***

The next REMC / RRC meetings will be held via Teleconference on 4 June 2020.

Under the current Public Health Laws, it is suggested that all LEMC's and LRC's utilise Teleconferencing facilities where possible. However, this also creates it's own set of issues where detailed reports need to be forwarded early enough for the administration of the Agenda and Business Papers.

6) ***Rescue Committee***

Matters from the Central West Region Rescue Committee

Rescue Agency Call-out Issues

It was determined at the RRC that Insp. Brett Smith is to facilitate a working group in 2020 to build a case to take to all Communications Centres and Policy makers with regard to eliminating delays in the call-out of rescue resources to MVA's in NSW especially those in rural and remote areas and report back to the next meeting 4 June 2020.

All Rescue Agencies are requested to provide all incident information regarding delayed or didn't receive Rescue Call-outs with the Date, Time, Place and background or Circumstances addressed to Insp. Smith by Monday 25 May 2020 via email through the REMO.

Rescue Agency – Q Fever vaccinations

A letter has been sent to the SRB seeking a determination on Q-Fever Vaccinations for all Rescue personnel involved in MVA's that involve mass destruction of animals this may include other PPE requirements. However due to Bushfire and COVID19 response the SRB has postponed their meetings. Will keep you informed.



Unit Status Information

Due to the next meetings being Teleconferencing ALL Rescue Units are to provide a copy of their Unit Status Information to the LRC Chairperson 5 days prior to the meeting.

Important Note: This should also include all 'Unit Unavailability / Available Notification' information.

LRC Minutes & Off-line/On-line notifications

Some Units are still not filling the Off-line/On-line notification form in correctly if you require assistance please contact your LEOCON or REMO.

Please Note: if your Minutes have inadequate information recorded in it, please understand that this has significant implications for the Region Rescue Committee to ensure compliance with the State Rescue Board regarding;

- Alternative Rescue Unit Arrangements,
- Joint Response Arrangements,
- Dual Call-out Arrangements, or
- Unit De-accreditation comes into question.

Kel Wise

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