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**NARROMINE SHIRE COUNCIL**  
**ORDINARY MEETING BUSINESS PAPER – 13 APRIL 2022**  
**REPORTS TO COUNCIL – FINANCE & CORPORATE STRATEGY**

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**1. INVESTMENT REPORT AS AT 31 MARCH 2022**

<b>Author</b>	Director Finance & Corporate Strategy
<b>Responsible Officer</b>	Director Finance & Corporate Strategy
<b>Link to Strategic Plans</b>	CSP – 4.3 A financially sound Council that is responsible and sustainable DP - 4.3.1.5 Provide monthly cash balances and detailed quarterly financial reports to Council.

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**Executive Summary**

Council's investments are made in accordance with legislative requirements and are certified as such by the Responsible Accounting Officer.

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**Report**

Under the Local Government Act 1993 and Local Government (General) Regulation 2021, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

The management of Council's Investments is delegated by the General Manager to the Director of Finance and Corporate Strategy.

Council's current investment portfolio is diversified across a number of investment types and institutions. This includes term deposits, on-call accounts and managed funds. Investments are in accordance with the Office of Local Government's Guidelines and Council's Investment Policy.

The Government Guarantee on aggregated Investments up to \$1 million per account holder per institution expired 1 February 2012 and the new cap is \$250,000.

The investment portfolio decreased with **\$2,269,288** during the reporting period. This is due the transfer of funds to the cheque account for cashflow purposes.

**Financial Implications**

The 2021/22 Budget estimates the total annual Investment Revenue as \$879,279 which represents an estimated return of 4.4% and is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's Investments held as at 28 February 2022 is **\$22,982,328** (last month \$25,251,616). The full list of investments is in **Attachment No. 1**.

**1. INVESTMENT REPORT AS AT 31 MARCH 2022 (Cont'd)**

***Legal and Regulatory Compliance***

- Local Government Act, 1993 – Section 625
- Local Government (General) Regulation, 2021 – Clause 212
- Council Investment Policy 2019
- Ministerial Investment Order – 12 January 2011

***Risk Management Issues***

Council's risk management strategy is to diversify the allocation of funds across different financial institutions and government authorities based on credit ratings as per the Investment Policy. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

***Attachments***

- 1 Investments – 31 March 2022

**RECOMMENDATION**

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

## **2. WATER, SEWER & TRADE WASTE USAGE CHARGES WRITE OFF REQUEST**

<b>Author</b>	Director Finance & Corporate Strategy
<b>Responsible Officer</b>	Director Finance & Corporate Strategy
<b>Link to Strategic Plans</b>	CSP – 4.3 A financially sound Council that is responsible and sustainable. DP4.3.1.4 Levy and collect rates and charges in accordance with statutory requirements and Council policies.

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### **Executive Summary**

The following report is provided to Council to recommend abandoning the water, sewer and trade waste usage charges for Narromine Shire Council's premises at 127 Dandaloo Street, Narromine due to a leaking irrigation system.

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### **Background**

Council's water service team reported that the irrigation system at 127 Dandaloo Street, Narromine was leaking during the water period 30/08/2021 to 8/12/2021; this leak was active over 2 water meter reading periods.

### **Report**

Water consumption during these periods was 1,771kl compared to an average consumption of 98kl for the same period the previous year. In accordance with Council's Water and Sewer Policy an abandonment of \$8,436.97 in water, sewer and trade waste usage charges has been calculated based on the average water usage over the previous two years bringing the account down from \$9,332.83 to \$895.86.

The leak has now been repaired by Council's water services team.

### **Financial Implications**

Local Government Act, 1993 – Section 377. Council's General Manager is authorised to write off amounts of fees, charges and interest accrued not exceeding \$5,000 where appropriate circumstances exist.

### **Legal and Regulatory Compliance**

This report has been prepared as this request is outside policy guidelines and delegations.

- Council's Water and Sewer Policy
- Local Government Act, 1993 – Section 377, 567, 607
- Local Government (General) Regulation, 2021 – Clause 131, 159

**2. WATER, SEWER & TRADE WASTE USAGE CHARGES WRITE OFF REQUEST (Cont'd)**

***Risk Management Issues***

Nil

***Internal and External Consultation***

Nil

**RECOMMENDATION**

That Council abandon \$8,436.97 in water and sewer usage charges for 127 Dandaloo Street, Narromine.

Barry Bonthuys  
**Director Finance & Corporate Strategy**  
**Responsible Accounting Officer**

## Attachment 1 - Investments as at 31 March 2022

Financial Institution	Bank Rating	Investment Type/Maturity Date	Investment Rating	Current Rate	Term	Amount (\$)	Comment
<b>Cash &amp; At Call</b>							
CBA	AA-	Business Online Saver - at call	A-1+	0.10%	N/A	2,070,214	S&P Short Term
<b>TOTAL</b>						<b>2,070,214</b>	
<b>Percentage Exposure of Total Portfolio</b>						<b>9.01%</b>	
<b>Pooled Managed Investments</b>							
				<b>Mth %</b>	<b>FYTD%</b>	<b>Market Value</b>	
TCorp	AAA	T-CorpIM Long Term Growth Fund		-0.42%	-1.17%	16,765,068	
TCorp	AAA	T-CorpIM Medium Term Growth Fund		-1.40%	-1.83%	4,147,046	
<b>TOTAL</b>						<b>20,912,114</b>	
<b>Percentage Exposure of Total Portfolio</b>						<b>90.99%</b>	
<b>Total Investments and Cash</b>						<b>22,982,328</b>	